

DARRAN VALLEY COMMUNITY COUNCIL

Minutes of the last meeting held at Parc Cwm Darran Visitor's Centre, Deri, of the above Community Council on Thursday 2nd November 2017 at 6.00 pm.

Present

Cllr. R. Chapman (In the Chair)	Cllr. P. Thomas
Cllr. P. Roberts	Cllr. D. Hardacre

Apologies

Cllr. C. R. Roberts	Cllr. H. Holifield
Cllr. G. Matthews	Cllr. K. O'Hagan
Cllr. D. Nicholas	

In Attendance

Mr. G. O. Williams	Clerk
PC. Paul Broad	Gwent Police Ward Manager
o Email. Paul.broad@gwent.pnn.police.uk	
o Mob. 07464 653929	
PCSO. Mahoney	Gwent Police
PCSO. Savva	Gwent Police

Deri Primary School – Speed Awareness Campaign

(Results are not for onward communication until the School / Pupils have been informed).

Results. Class D2

- | | |
|--------------------------------|----------|
| o 1 st Prize £15.00 | Darcie M |
| o 2 nd Prize £10.00 | Kaylyn W |
| o 3 rd Prize £5.00 | Grace W |

Results. Class D3

- | | |
|--------------------------------|--|
| o 1 st Prize £25.00 | Sarah B (Overall School Winner for Banner) |
| o 2 nd Prize £10.00 | Heidi |
| o 3 rd Prize £5.00 | Aaron |

Results. Class D4

- | | |
|--------------------------------|--------------|
| o 1 st Prize £15.00 | Braydon G |
| o 2 nd Prize £10.00 | Maci-Leigh C |
| o 3 rd Prize £5.00 | Katelyn CS |

Moved. Clerk to agenda Fochriw Primary School's judging for 6pm on Thursday December 7th 2017.

Moved. Clerk to work with PCSO Mahoney to identify a mutually agreeable date for a representative of Council and Gwent Police to attend Deri Primary School to announce the winners and award prizes. Repeat for Fochriw in mid-December 2017.

Moved. Clerk to hold the winning artwork, awaiting the identification of a winner from Fochriw Primary School and in preparation for the development of a banner for display outside of both Primary Schools.

63 Minutes and Apologies

The minutes of the meeting of Council held on Thursday 5th October 2017, previously circulated to members, were accepted as an accurate record and signed by the Chairperson Cllr. R. Chapman.

Apologies for absence were received from Cllr. C. R. Roberts, Cllr. K. O'Hagan, Cllr. H. Holifield, Cllr. D. Nicholas and Cllr. G. Matthews.

Apologies for absence were also received from Mr. P. Lewis, Caerphilly CBC.

64 Declarations of Interest

No declarations of interest were received.

65 Matters Arising

65.01 Minute No 53_2017/18. Gwent Police.

Cllr. Hardacre confirmed he had attended Fochriw Playing Fields on a day when Treharris Football Club were hosting a home match and following discussion with the Club Secretary had been able to negotiate greater consideration to the parking of vehicles. Cllr. Hardacre confirmed that he planned to repeat his visit in the coming weeks to assess the situation and to provide ongoing education.

Moved. Noted on file.

65.02 Minute No 55.10_2017/18. Anna Lewis. WHQS Environment Project.

The Clerk reported the following response from Anna Lewis in response to Council's question of proposed post consultation communication.

I have been reluctant at this stage to let people know of the projects that I have been able to submit as I am still waiting for approval from project board. They should be meeting early November and after this date I will be able to meet again with those that I have met in the community and publish on posters and on social media for example, the improvements we will be making.

I will be more than happy to let them know the outcome as soon as I can.

Moved. Noted on file.

65.03 Minute No 57_2017/18. Report of Cllr. D. Hardacre County Borough Councillor.

The Clerk advised Council the bulge in the wall on the road between Deri and Groesfaen, is now subject to further investigation, a proposed engineering project to rectify is to be submitted to Natural Resources Wales within the next four weeks.

Moved. Noted on file.

65.04 Minute No 59_2017/18. Community Benefit Fund.

The Clerk advised Council he had at last established contact with both Asset Management companies and that verbal responses appeared positive, although he was now awaiting written confirmation. Within his update, he confirmed:

- Bluemerang (Groesfaen Wind Turbine) intend to make a further 24 annual payments of £2,500.00.
- G2Energy (Cefn Bach Wind Turbine) propose to make 20 annual payments of £2,000.00.

Moved. Clerk to report progress at the December meeting of Council.

65.05 Minute No 60_2017/18. OAP Annual Trip 2017

Following discussion, it was agreed:

- Fochriw OAP Trip would be organised for Saturday 18th November 2017 to Worcester.

Moved. Clerk to prepare notices for distribution and coordination by Cllr. P. Thomas.

Moved. Clerk to publish same notice to the Community Council website.

Moved. Clerk to make necessary arrangements with local Coach Company.

- Deri OAP Trip would be deferred to 2018.
- Both Deri & Fochriw Primary Schools be granted £300.00 toward non-curricular activities.

Moved. Clerk to prepare payments as appropriate, forwarding to Cllr. R. Chapman and Cllr. D. Hardacre for presentation to both Primary Schools.

66 **Gwent Police**

Ward Manager Paul Broad apologised for the absence of Inspector O'Keefe before providing Council with a brief update of developments throughout the Community Council area. The update included statistics on reported crime within the last month as outlined below:

- 10x Crimes
- 19 incidents having been reported in both Deri & Fochriw. Most incidents related to parking, van and caravan obstruction, a suspicious vehicle (Deri), since resolved without concern, off-road bikes in Fochriw and continued anti-social behaviour of young people.

Ward Manager then took questions and areas for further investigation from Councillors. These included continued nuisance parking at Plantation Terrace, Fochriw.

Cllr. R. Chapman thanked PC Ward Manager Broad, PCSO Mahoney and PCSO Savva for their report and for attending the meeting.

67 **Local Resolution Protocol**

The Clerk highlighted to Council that Caerphilly CBC's Monitoring Officer has no powers to formally investigate Code of Conduct issues. The Clerk advised that should he consider members of the Community Council to be acting in breach of the member code of conduct that he is at liberty to refer complaints to the Public Services Ombudsman for Wales. Further information can be found at www.ombudsman-wales.org.uk. The Ombudsman will consider the information provided but will only investigate matters if, in his opinion it is proportionate to do so and required in the wider public interest.

In relation to the less serious matters the Ombudsman considers that all Town /Community Councils should adopt an Informal Resolution Protocol. The Clerk brought Council's attention to a Model Resolution Protocol which has been drawn up by One Voice Wales and for use by Community and Town Councils when dealing with low level complaints. The Clerk used the time available to outline the processes involved in managing and resolving low level complaints.

Moved. Council agreed to adopt the proposed model resolution protocol without amendment.

Moved. The Clerk to prepare a Community Council adopted version for distribution at the November meeting of Council.

68 **Planning Applications**

The Clerk confirmed that two applications for planning had been received since the last meeting of Council.

Case Ref. 17/0843/RET

Location: 74 Bailey Street Deri Bargoed CF81 9HW

Proposal: Retain and complete two storey rear extension and extended patio area

Applicant: Mr J Tiley 74 Bailey Street Deri Bargoed CF81 9HW

Moved. Council raise no objections to the proposal.

Case Ref. 17/0849/NOTT

Location: Ffynonau Duon Farm Glen View Terrace to Parc Cwm Darran Pentwyn Bargoed CF81 9NP

Proposal: Install 15m monopole supporting 2No. antennas, 2No. dishes, ground based equipment cabinets and ancillary development

Applicant: CITL & Vodafone Ltd C/O Clarke Telecom Ms D Perry Unit E Madison Place Northampton Road Manchester M40 5AG

Moved. Council raise no objections to the proposal.

69 **Correspondence**

69.01 Town and Community Council Joint Liaison Committee.

Invoice for subscriptions for 2017-18

Moved. Payment.

69.02 Caerphilly CBC.

Notification of the Autumn / Winter Weed Control programme scheduled to commence Monday 20th November 2017.

Moved. Clerk to write to Mr. M. Headington to highlight the areas of focus prioritised by Council. These included grubbing out and weeding at:

- Rear lane at Heol Iago, Fochriw;
- Rear lane at Glenview, Fochriw;
- Roadside weeding on road from Groesfaen to Deri and Deri to Pentwyn;
- Rear lane at Plantation Terrace, Fochriw;
- Rear lane behind Church in Deri;
- Upper Cefn Road, Deri;
- Rear of Brynteg, Fochriw; and
- Branch / tree pruning at bottom of Ael-y-bryn, Fochriw.

69.03 Caerphilly CBC / Mayor's Office

The Mayor, Councillor John Bevan, would be delighted if Councillors could join him at his Civic Carol Service, which is being held at Rhymney Comprehensive School on Wednesday 29th November, commencing at 6.30 pm.

Moved. Noted on file.

69.04 Town & Community Council Liaison

Notification of meeting dates for 2018, as follows:

Town and Community Council Meeting

- Wednesday 7th February at 6.30pm
- Wednesday 12th June at 6.30pm
- Wednesday 17th October at 6.30pm

Community Council Liaison Sub- Committee

- Wednesday 14th March at 6.30pm pre-meeting for 7pm
- Wednesday 11th July - 6.30pm pre-meeting for 7pm
- Wednesday 14th November - 6.30pm pre-meeting for 7pm

Moved. Noted on file.

69.05 Royal British Legion

Silent Soldier Coming Home Campaign 2018

Moved. Clerk to defer for discussion at the February 2018 meeting of Council, aligned with Community Council budget 2018/19.

69.06 Natural Resources Wales

Notification of Roadside Vegetation and Tree Management work (Deri to Groesfaen. Coed Groesfaen)

Moved. Noted on file.

69.07 Lloyds Bank

Receipt of Sheet No. 19 from Account x1x4x4x9

Moved. Noted on file and for finance file.

69.08 Poppy Appeal

Invoice for Wreaths (2) for Armistice Day Ceremonies

Moved. Payment.

69.09 Grant Aid 2017/18

Thanks, and acknowledgement for Council's Grant Aid donations in 2017/18.

- Mayor's Office
- Deri Indoor Short Mat Bowling Club
- Ysgwyddgwyn CM Church
- Deri Regeneration Group
- Right from the Start Project
- Darran Valley 55 Club

Moved. Noted on file.

70 **Approval of Community Council Cheques**
The attached list of Community Council cheques was approved by members and amounted to **£01,418.68**.

71 **Caerphilly CBC Countryside.**
To receive report from Peter Lewis Senior Ranger Parc Cwm Darran.
Apologies for absence was received from Mr. Peter Lewis.

72 **Sheep Trespass – Community of Fochriw**
The Clerk reported on progress and updates received from Cllr. K. O’Hagan and Cllr. D. Hardacre. The Clerk also reported receipt of an update from Mr. Lyndon Ross of Caerphilly CBC in which he referenced an improving picture, with local farmers also playing a proactive role. Mr. Ross also highlighted the removal of the herring fencing at the top style although he does not know who or why this had been removed, and pointed toward planned contractor work at Glanynant and the Mugga area.

The Clerk advised Council that he had also been in contact with Mr. Ross to request his input to the narrative of any educational leaflet / poster – a response due within the next week or so. The Clerk advised Council that he had received quotes for the production of 500 A5 leaflets and 25 A4 posters at a cost of:

- A5 Leaflets (500) £48.50 Plus VAT
- A4 Posters (25) £7.54 Plus VAT

Moved. Clerk to continue with the development of artwork and to report progress at the next meeting of Council.

Moved. Council to consider method of cascade / distribution.

73 **Quarter 2 Expenditure Report**
The Clerk provided Council with a detailed report of the financial expenditure incurred during Quarter 2 of 2017/18 (July to September 17).
Moved. Noted on file.

Quarter 2 Expenditure Report

Expenditure Heading	Budget	Quarter 1 Expenditure	Percentage of Budget	Variance with Budget (Explanation)
Clerk’s Salary & On Costs	£05,000.00	£02,224.66	44.49%	Projected underspend / saving of £500.00 .
Chairperson’s Allowance	£00,300.00	£00,300.00	100%	Annual payment made.
Out of Office	£00,250.00	£00,125.00	50.00%	On profile. First payment made in

				April 2017.
Telephone & Broadband	£00,300.00	£00,097.85	32.61%	Projected underspend / saving of £100.00.
Room Hire	£00,250.00	£00,181.50	72.60%	Projected underspend / saving of £68.50.
Insurance & Subscription	£00,500.00	£00,468.17	93.63%	Projected underspend / saving of £31.83.
Stationery & Postage	£00,500.00	£00,088.47	17.69%	Projected underspend / saving of £250.00
Website	£00,600.00	£00,600.00	100.00%	On profile.
Section 137 Grants	Lower £01,500.00 Upper £02,000.00	£00,300.00	15.00%	£200.00 to be written back in Q3 GAVO
Section 137 Trip	£01,000.00	£00,000.00	0.00%	No decision for 2017/18 yet made.
Christmas Lighting	Lower £01,500.00 Upper £02,000.00	£00,007.62	0.00%	Projected Overspend of £1,159.20 for additional lighting purchase
Audit	£00,600.00	£00,636.65	106.10%	Overspend of £36.65
Wind Turbine Grants	£05,000.00	£00,000.00	0.00%	No decision for 2017/18 yet made. Scheme for February 2018*
Election 2017	£04,000.00	£00,000.00	0.00%	Projected £1,624.91 / projected saving

				of £2,375.09
Renewal of Council IT	£00,750.00	£00,000.00	0.00%	No decision for 2017/18 yet made.
Summer Scheme	£04,000.00	£04,000.00	100.00%	Payment made.
Total	£27,050.00	£09,029.92	33.38%	Projected underspend / saving of £2,129.57

Quarter 2 Income Report

Income Heading	Anticipated Income 2017-18	Actual Received (YTD)	Percentage of Anticipated	Variance or Narrative
Precept	£12,480.00	£12,480.00	100.00%	Total Payment received
C/F Wind Turbine 2016-17	£02,500.00	£02,500.00	100.00%	Payment received October 2016.
C/F Wind Turbine 2017-18	£02,500.00	£00,000.00	0.00%	Payment due October 2017*
VAT 2015-17	£00,715.36	£00,715.36	100.00%	Payment received June 2017.
Total	£18,195.36	£15,695.36	86.26%	Awaiting CF Wind Turbine 2017/18*

74 Independent Remuneration Panel 2017/18

The Clerk summarised Section 13 of the report which makes particular reference to Community and Town Councils. The Clerk focussed on:

Determination 44: Community and Town Councils are authorised to make a payment to each of their members of £150.00 per year for costs incurred in respect of telephone usage, information technology, and consumables etc.; and

Determination 45: Community and Town Councils are authorised to make an annual payment not exceeding £500.00 each to up to 3 members in

recognition of specific responsibilities. This is in addition to the £150.00 payment for costs and expenses if that is made.

Moved. Council agreed to accept these permissive powers and adopt them for the current financial year. It was agreed payment to Councillors would be on a request basis, Councillors articulating their intent to receive payment in writing to the Proper Officer of Council (Clerk). The Clerk will then raise payment as appropriate and alter the 2017/18 budget to accommodate.

Council also discussed and adopted Determination 48: Community and Town Councils are authorised to make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below:

- 45p per mile up to 10,000 miles in the year;
- 5p per mile per passenger carried on official business;
- 24p per mile for private motor cycles; and
- 20p per mile for bicycles.

Council agreed such payments would only be made for Council approved representation for travel beyond the Community Council area. Travel and attendance not approved in advance will not be considered as permissible expenditure. It was also agreed that claims for travel within / across the Community Council area, would owing to the compact nature of the geography, not be considered as permissible expenditure.

75 Future of Community Safety in Wales. Update from Cllr K. O'Hagan

Owing to the absence of Cllr. K. O'Hagan this item was deferred to the December meeting of Council.

Date of Next and Future Meetings

Thursday 7th December 2017 - Parc Cwm Darran Visitors Centre, 6.30pm.

Thursday 4th January 2018 - Parc Cwm Darran Visitors Centre, 6.30pm.

Thursday 1st February 2018 - Parc Cwm Darran Visitors Centre, 6.30pm.

Thursday 1st March 2018 - Parc Cwm Darran Visitors Centre, 6.30pm.

Meeting Closed at 7.35pm.

_____ **Chairperson**

