

DARRAN VALLEY COMMUNITY COUNCIL

Minutes of the last meeting held at Parc Cwm Darran Visitor's Centre, Deri, of the above Community Council on Thursday 6th September 2018 at 6.30pm.

Present

Cllr. R. Chapman (In the Chair)	Cllr. D. Hardacre
Cllr. D. Nicholas	Cllr. K. O'Hagan
Cllr. P. Roberts	Cllr. P. Thomas

Apologies

Cllr. A. Vincent	Cllr. G. Matthews
Cllr. H. Holifield	

In Attendance

Mr. G. O. Williams	Clerk
Ward Manager PC P. Broad	Gwent Police
PCSO. J. Mahoney	Gwent Police
PCSO. C. Williams	Gwent Police

Two resident members of the constituency area were also in attendance.

38 Gwent Police

Ward Manager Broad provided Council with a brief update of developments throughout the Community Council area. Within his report Ward Manager Broad brought Council's attention to the following statistics for the month of August 2018:

- 34 Incidents.
 - 13x Fochriw including 2x emergencies; and
 - 21x Deri including 7x emergencies.

Ward Manager Broad then took questions / areas of concern from Councillors. These included parking issues in Fochriw, chiefly associated with the Football Field / Club and the congregation of youths in cars in the car park at Fochriw Community Centre.

Moved. The Neighbourhood Team to be notified of these issues.

The Clerk highlighted an email from Cllr. A. Vincent, since forwarded to Inspector O'Keefe regarding the Community Speed Watch Scheme for consideration. The legality of the positioning of dressed dummies was briefly discussed, although no action was agreed.

Moved. PC Broad to investigate the Community Speed Watch Scheme with Inspector O'Keefe and to report at the November meeting of Council.

Cllr. R. Chapman thanked Officers for their report and for attending the meeting.

Before the meeting could return to the agenda, Cllr. K. O'Hagan attempted to bring Council's attention to various verbal and alleged body language exchanges from the July meeting of Council, involving both Councillors and

one of the two local residents in attendance. The Chair endeavoured to bring the meeting to order albeit without success. Cllr. K. O'Hagan was first asked to return to the agenda, before being asked to leave the meeting. Cllr. K. O'Hagan duly refused and a number of disparaging remarks were exchanged. The Chair closed the meeting at 18:50.

For the record, the Clerk requested payments owed were approved by Council before highlighting the risk to Council business should the meeting not reconvene. Cllr. K. O'Hagan duly agreed to leave the meeting and requested the meeting continued in his absence.

Meeting reconvened at 18:55. Cllr. K. O'Hagan was no longer present.

39 **Minutes and Apologies**

Apologies for absence were received from Cllr. A. Vincent and Cllr. G. Matthews.

The following accuracy amendment were noted to the minutes of the meeting of Council held on Wednesday 4th July 2018.

29.02 *Minute No. 19.7 2018-19*

Cllr. K. O'Hagan requested additional narrative detail beyond 'grounds of suitability' be included within the first paragraph. Cllr. K. O'Hagan reaffirmed to Council that in his opinion he had been affronted on two previous occasions by Cllr. R. Chapman (January 2018), hence his prior motion of no-confidence. A non-productive discussion ensued which involved various exchanges relevant to alleged Councillor behaviours. The Clerk drew the meeting to order, advising that such behaviours and exchanges were not appropriate and that ALL Councillors should revisit their purpose for being. The Clerk advised Councillors to refamiliarise themselves with the Good Councillor Guide, Council's Local Resolution Policy and Caerphilly CBC's Code of Conduct. The Clerk went on to advise that recent protracted and, in many cases superfluous discussions, were restricting Council in its ability to act professionally and deliver necessary community focused outcomes.

Moved. Council agreed to surrender the October meeting of Council in favour of a learning event aimed at improved etiquette / behaviours to be designed and delivered by the Clerk and Caerphilly CBC Monitoring Officer.

Cllr. R. Chapman requested for balance of reporting that the reference to January 2018 include the verbal exchange in which Cllr. K. O. Hagan stated Cllr. Chapman was elected only owing to his association with Welsh Labour.

Moved. Amendment was agreed as accurate by Council.

40 **Declarations of Interest**

No declarations of interest were received.

41 **Matters Arising**

- 41.01 Minute No. 34.5 Fochriw & Pentwyn Residents Association
Speed Control Fochriw

The Clerk updated Council progress made during the summer recess and the agreement with Mrs T Swarbrick to revisit discussions on this matter following the outputs of the planned September speed study.

41.02 Minute No. 22.7 Letter / Email from Local Resident.

Request for Council to consider the sale of a parcel of land adjacent to Tabernacle Chapel, Cefn Road, Deri, Bargoed.

The Clerk updated Council that he had received a reply from Mr. M. James at Caerphilly CBC, in which Mr James advised they do not have staff resources to assist with this matter. Mr James recommended Council contact an external firm of chartered surveyors to assist.

Moved. Clerk to recontact Mr. James to re-request his assistance owing to the financial risks associated with the appointment of external professionals.

Moved. Clerk to update on progress at the November meeting of Council.

42 **Planning Applications**

The Clerk confirmed one application for planning had been received since the last meeting of Council.

Case Ref. 18/0729/FULL

Location: Land adjacent to Ty Nazareth, Guest Street, Fochriw, CF81 9NB

Proposal: Constrict a new detached dwelling at land adjacent to Ty Nazareth, Guest Street, Fochriw, CF81 9NB

Moved. Council raise no objections to the proposal.

43 **Correspondence**

43.1 HMRC

Full Payment Submission for period ending 5th August 2018.

Moved. Noted on file.

43.2 HMRC

Full Payment Submission for period ending 5th September 2018.

Moved. Noted on file.

43.3 Information Commissioners Office

Payment acknowledgement.

Moved. Noted on file.

43.4 Caerphilly CBC

Notification of second Precept payment.

Moved. Noted in Financial File. Received £6,240.00

43.5 Caerphilly CBC

Sport and Active Recreation Strategy and Consultation.

Details of the consultation and an online survey can be found here:

www.caerphilly.gov.uk/sars

The consultation period ends on 21st September 2018.

Moved. Noted on file.

Moved. Clerk to contact Liz Sharma Consultation and Public Engagement Officer to articulate Council's disappointment that a face-to-face consultation was not held in Darran Valley.

43.6 **Caerphilly CBC**

Community Councillor Training Opportunities.

Moved. Clerk to contact Emma Sullivan Committee Services Manager to request all Community Councillors are registered to receive e-learning through the All-Wales Learning Academy.

43.7 **Email from Cllr. K. O'Hagan**

Fly tipping on the Capel Brithdir Road.

Moved. Noted on file.

43.8 **Letter of Complaint**

The Clerk read aloud a letter of complaint received from local resident Mrs. G. Roberts, regarding the behaviour of Cllr. K. O'Hagan at the June meeting of Council.

Moved. Clerk to write to Mrs. G. Roberts to acknowledge her concerns and to point toward planned learning on the Good Councillor Guide and Council Code of Conduct, planned for October 2018.

44 **Approval of Community Council Cheques**

The attached list of Community Council cheques was approved by members and amounted to **£03,447.18**.

Cheque No. 001865 Chairpersons Allowance

Cllr. R. Chapman confirmed to Council that it was his intention to receive this payment, but then to make a £150.00 donation to both Primary Schools – Deri and Fochriw Primary Schools.

45 **Wind Turbine Community Benefit Fund**

Council agreed a number of minor amendments to the Community Benefit Grant Application Form, the Community Benefit Agreement, and the Scheme Guidance and Criteria.

Moved. Clerk to share these amendments with Mrs Gina Jones of GAVO.

Council agreed to earmark £7,097.00 for use in 2018/19 and that the scheme should be look establish a timeline for applications and vetting by February 2019, with grant awards to be spent within twelve months of the award.

Moved. Clerk to liaise as appropriate with Mrs Gina Jones of GAVO.

46 **Quarter 1 2018-19. Financial Report & Budget Review**

The Clerk provided Council with a detailed report of the financial expenditure incurred during Quarter 1 of 2018/19 (April to June 18).

Moved. Noted on file.

The Clerk outlined to Council a number of proposed changes to Council's 2018-19 Income and Expenditure Budget.

Moved. Council moved the following / attached changes. Noted on file.

Darran Valley Community Council Draft Income & Expenditure Budget 2018-19				
Income		Agreed Expenditure		Proposed change
C/F 31/03/2018	£15,931.00	Clerk's Salary & On Costs	£04,500.00	£04,500.00
Precept	£12,480.00	Chairperson's Allowance	£00,300.00	£00,300.00
Anticipated VAT Reclaim 2017-18	£00,541.00	Out of Office	£00,250.00	£00,250.00
Wind Turbine 2018-19	£04,597.00	Telephone & Broadband	£00,200.00	£00,200.00
		Room Hire	£00,200.00	£00,181.50
		Insurance & Subscription	£00,600.00	£00,600.00
		Stationery & Postage	£00,300.00	£00,300.00
		Website	£00,600.00	£00,600.00
		Section 137 Grants	£02,000.00	£02,000.00
		Wind Turbine Grants	£11,694.00	£07,097.00
		Section 137 Trip	£01,000.00	£01,000.00
		Schools 137	£00,600.00	£00,600.00
		Christmas Lighting (Ops)	£02,000.00	£02,000.00
		Audit	£00,600.00	£00,600.00
		Summer Scheme	£02,000.00	£02,000.00
		Councillor Expense / Allowance	£01,350.00	£00,150.00
		Council IT Renewal	£00,600.00	£00,600.00
		Election	£03,500.00	£02,693.48
		Christmas Lighting		£01,000.00
Total	£33,549.00	Total	£32,294.00	£26,671.98
Projected Balance Year ending 31.03.2019			£01,255.00	£06,877.02
Earmark (Christmas lighting)			£02,000.00	£02,000.00
Wind Turbine 2019-20 (Earmarked)				£04,597.00
Projected Balance (including earmarking)			-£00,745.00	£00,280.02

Grant Aid Section 19 and 137 2018-19

The Clerk read out loud the list of Grant Aid applications to all members.

After discussion it was proposed, seconded and agreed that successful organisations from Deri and Fochriw be awarded £100.00 each.

- Deri Indoor Short Mat Bowling (S19)
- Deri Regeneration Group (S137)
- Church in Wales. St Marys & St Andrews (S137)
- Darran Valley 55 Club (S137)
- Darran Valley History Society (S137)
- Friends of Deri Primary School (S137)
- Friends of Fochriw Primary School (S137)
- Ysgwyddgwyn CM Chapel (S137)
- Groesfaen Residents Association (S137)
- Spinning Yarns Forum, Fochriw (S137)
- Fochriw Community Centre (S137)
- Fochriw 55 Club (S137)
- Deri RFC Mini & Juniors Section (S19)
- Fochriw Football Club Junior Section (S19)

Total Grant Aid awarded = £01,400.00

Moved. Clerk to prepare letters and cheques in readiness for the October meeting of Council.

48 Grant Aid Section 137 OAP Trip 2018

It was agreed the Fochriw Seniors Summer Trip for 2018 would be held on Saturday 6th October 2018 to Tenby.

Moved. Clerk to coordinate transport with Sixty Sixty Coaches. One 51-seater coach to depart at 9.00am and return at 5.30pm.

Moved. Clerk to prepare and distribute notices as appropriate.

Moved. Clerk to liaise with Cllr. H. Holifield and Cllr. G. Matthews regarding a Deri equivalent trip for 2018-19.

49 Christmas Lighting 2018-19

Clerk to arrange with Elsbury Platforms Ltd, that the following Christmas lights be installed:

- Dressing of Tree in Deri Square; and
- 10 figurines in Fochriw, Pentwyn and Groesfaen.

Clerk to arrange with Mr. Richard James that lights be illuminated daily from 1st December 2018 and until 3rd January 2019, between the hours of 16:00 and Midnight.

Moved. Clerk to arrange the purchase of four column mounted motifs, like for like replacements for those reported irreparable on annual checking, at an approximate total cost £1,000.00 inclusive of VAT.

Moved. Clerk to report progress at the November meeting of Council.

Moved. Clerk to update Council's budget to accommodate this purchase.

Moved. Clerk to update Council's Asset Register on completion of the purchase.

50 Summer Scheme 2018-19. Evaluation Report

Owing to the absence of the promised evaluation report from Caerphilly Adventures, this matter was deferred for discussion at the November meeting of Council.

Moved. Clerk to agenda for discussion at the November meeting of Council. Discussion to include access to other grant funds to support the scheme.

51 **Armistice Day. Sunday 11th November 2018**

Following discussion, it was agreed Council should coordinate attendance at all local Armistice Day Remembrance Services. Council to agree representation at the November meeting of Council.

Moved. Clerk to coordinate the purchase of two wreaths for distribution at the November meeting of Council.

Date of Next and Future Meetings

Thursday 4th October 2018 - Parc Cwm Darran Visitors Centre, 6.30pm.

Learning and Development Workshop.

Thursday 1st November 2018 - Parc Cwm Darran Visitors Centre, 6.30pm.

Full Council.

Thursday 6th December 2018 - Parc Cwm Darran Visitors Centre, 6.30pm.

Full Council.

Thursday 3rd January 2019 - Parc Cwm Darran Visitors Centre, 6.30pm.

Full Council.

Meeting Closed at 8.25 pm.

_____ **Chairperson**

APPROVAL OF COMMUNITY COUNCIL CHEQUES

Date of Meeting
 Thursday 6th September 2018

Minute Number
 44

Cheque No.	Nature of Payment / Payee	Amount
001861	Election Costs / Caerphilly CBC	£02,693.48
001862	Salary / Mr. G. O. Williams (August)	£00,222.83
001863	Salary / Mr. G. O. Williams (September)	£00,222.83
001864	Sundries / Mr. G. O. Williams	£00,008.04
001865	Chairpersons Allowance / Cllr. R. Chapman	£00,300.00
Total		£03,447.18