



2.7.18

Dear Councillor,

A meeting of the Full Council is to be held at **7.00 pm at White Rose Resource Centre on 10th July 2018** and your presence is hereby requested.

Yours Sincerely

Mrs D E Gronow
Clerk to the Council

**Agenda
Full Council**

1. To receive apologies for absence.
2. Declarations of interest
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council’s Constitution and the Code of Conduct for both Councillors and Officers.
3. Chairperson’s Report.
4. To receive and confirm the minutes of the following meetings: -

- Meeting of Full Council held on the 10th April 2018**
- Annual Meeting of the Council held on the 15th May 2018**
- Meeting of Leisure committee held on the 12th June 2018**
- Meeting of Finance committee held on the 12th June 2018**

Matters arising from the minutes

5. To receive reports of Council Delegates on External Organisations if any
6. To receive urgent correspondence

NEW TREDEGAR COMMUNITY COUNCIL CYNGOR CYMUNED TREDEGAR NEWYDD

Meeting of Full Council held on the at White Rose Resource Centre on the 11th April 2018

Present:

Councillors D Woodman, W Woodman (Chaired), S Mills, P Jones, E Stenner, M Evans, B Gingell and M Hardacre

3659 Apologies for absence

Apologies were received from Cllrs D Phillips, A White, E White, M Roberts and K Rodgers. Consent was requested and granted.

3660 Declarations of interest

None noted

3661 Chairman's Report.

In the absence of the Chair no report was available, Cllr Woodman had taken the chair and she welcomed the new member Mrs B Gingell.

3662 Acceptance of office

Mrs. Gingell took the oath of office

3663 Confirmation of minutes.

Page 3 Cllr Stenner should be recorded. It should be noted that Cllr Phillips sent his apologies. It should also state on page 3 that Mrs Gingell was present.

3653 should read 3637.

3658 It was approved to provisionally book the panto

Page 6 should state 13.3.18 and there was a mis -numbering error.

3654 There were some omissions from the criteria, 1-a balance sheet was needed and 2-the limit is generally £50 except in exceptional circumstances

With minutes were then moved as correct

3664 Matters arising

The fireworks deposit was approved.

The White rose singers cheque was cancelled as they were not entitled to a payment in his financial year.

3665 Reports of members on external organisations

None

3667 Correspondence

Various items reported.

Latest Bank statement balance was reported.

A number of payments approved – CCBC website charges to 31.3.18, meeting room rental, fireworks deposit, donation to White Rose singers to replace the cancelled cheque see 3664 above.

A letter was received from Cruse – it was passed onto WRRC

3668 AOB

It was suggested the issue of the entrance charges for the fireworks be discussed nearer the date.

The Silent Soldier to be chased up with CCBC.

NEW TREDEGAR COMMUNITY COUNCIL CYNGOR CYMUNED TREDEGAR NEWYDD

Also need to follow up whether the street lights in Phillipstown can be used for festive lighting, CCBC to be contacted by Cllr Stenner to establish whether the columns were suitable. It may be necessary to supply the additional electrical connectors which may require payment.

Meeting Closed

Signed

Date

NEW TREDEGAR COMMUNITY COUNCIL CYNGOR CYMUNED TREDEGAR NEWYDD
Minutes of the Annual General Meeting Council held on the 15th May 2018 at White
Rose Resource Centre

Present: Cllrs M Hardacre, D Woodman, W Woodman, A White, E White, S Mills, P Jones, M Roberts, E Stenner and B Gingell

3669 Apologies for absence

Apologies were tendered for Cllr K Rodgers. Clerk advised that a period of over 6 months had elapsed since the last meeting attended and as a result his membership was out of compliance. An email from him was read to the Council. The contents were noted.

It was noted that 6 meetings over a period of 7 months (no meeting took place in December) had elapsed since he last attended a meeting. The clerk explained to those present that the regulations and the Councils own constitution were clear on this issue. No written request for a long term absence had not been received within a period of 6 months since the last meeting so his term of office ceased. The law is clear on this issue. Members were advised that this would now create a vacancy which was to be advertised in line with the proper process and, should no election be called this could be filled by cooption and if he so wished he would be free to submit a letter expressing an interest, which could then be considered at the next full Council.

It was agreed to advertise the vacancy and place the document on the website and see what arises.

3670 Declarations of interest

None noted

Interest records also completed.

3671 Chairperson's report

The Chair thanked all the members for their support during his year of office. It was noted that only a few events had been attended, but this had been out of his hands. He stated that the Council should be proactive within the community and build up relationships finally he wished the incoming Chair all the best for their future term of office.

3672 to consider the elections for Chairperson of the council for 2018/19

Nominations were submitted as follows

Chair – Cllr W Woodman – carried unanimously

3673 To receive the Chairperson's Declaration of Acceptance of Office.

Cllr Woodman took the oath of office

3674 To elect the Vice-Chairperson for 2018/19

Nominations were submitted as follows

Vice Chair Cllr E Stenner – carried unanimously

3675 To elect the Chairpersons and Vice-Chairpersons of the Committees of the Council for 2018/19

a) Finance Committee.

Cllr E Stenner was nominated and elected as Chair of Finance Committee and Cllr D Woodman was elected as Vice Chair

b) Leisure Committee

Cllr A White was nominated and elected as Chair of Leisure Committee and Cllr Mills, was elected as vice chair

3676 To elect representatives to serve on the following bodies:-

a. Caerphilly C.B.C. Joint Liaison Committee

NEW TREDEGAR COMMUNITY COUNCIL CYNGOR CYMUNED TREDEGAR NEWYDD

Chair of the Council, but this is open to all members who may wish to attend. Cllr Gingell expressed an interested in this role.

- b. Tirphil Community Centre
Cllr E White
- c. Phillipstown Community Centre
Cllr E Stenner
- d. New Tredegar Community Partnership Board.
Chair
- e. School Governing bodies – White Rose Cllr A White and Phillipstown, P Jones
- f. Corporate Governance – Cllr D Woodman

3677 To consider the payment of annual subscriptions.

The existing payments of annual insurance was agreed.

It was agreed to look into the membership of One Voice Wales initially for a trial period

3678 Code of Conduct

The Code of Conduct was reviewed, circulated and approved. Members enquired about some training and it was agreed that enquiries would be made. It was noted that One Voice Wales does provide some training.

3679 To consider criteria and policy for financial assistance grants and donations

The report was discussed. The possibility of setting a higher level was discussed. It was proposed that the upper limit be increased to £100. It was noted that for bigger projects or in exceptional circumstances larger donations would be considered on an individual case by case basis on each cases merit.

The requirements that financial statements should be supplied was agreed to be continued.

It was noted that if donations were considered for a sum over £5000 public consultation should be sought.

3680 To consider the Clerk's report.

General allowances were discussed. It was noted that these would be allowable up to a de minimis limit of £150. However these would be taxable. It was decided that as per the status quo no general allowances would be payable to members.

3681

Chairs and Vice Chairs allowances.

Currently no Vice Chair allowance is payable although the remuneration panel does allow for this. Cllr Stenner stated that as a County Councilor no allowance would be payable to her. However the general concept should be debated.

The Chair declared an interest in the matter of Chairs allowance and handed over to the Vice Chair for this part of the meeting. No increase was approved for the chairs allowance, which remained unchanged

3682

Clerk's salary.

The Clerk left the room for the discussions of this issue. An increase of 1% was approved.

3683 To consider the meetings cycle of the Community Council and to agree the list of proposed meetings.

NEW TREDEGAR COMMUNITY COUNCIL CYNGOR CYMUNED TREDEGAR NEWYDD

Members considered the report and proposed list of meetings and discussed the list of proposed dates. Proposed dates were agreed.

3684 Correspondence

A number of items were noted.

3685 Any other business

Weston Trip was discussed and approved in principal to be discussed in more detail at the next meeting.

Meeting closed

Signed _____ Date _____

NEW TREDEGAR COMMUNITY COUNCIL CYNGOR CYMUNED TREDEGAR NEWYDD
Minutes of the Finance Committee Meeting held at White Rose Resource Centre on 12.6.18

Present:

Councillors D Woodman, W Woodman, E White, E Stenner, P Jones, D C Phillips and B Gingell

3686 Apologies

Apologies were received from Cllrs M Hardacre, A White, M Roberts and S Mills. Consent was requested and granted for these absences.

3687 Declarations of interest

None noted

3688 Accounts for Financial Year 2018/19 and Annual Return

Discussions took place.

It was noted that no adjustment had been made for the White Rose Singers donations cheque what had been cancelled – it was recorded as an outstanding cheque, but needed to be written back. This did affect the figures by reducing expenditure and increasing the year end balances. A further query was noted with respect to the value shown for salary and PAYE. This was partly explained by the fact the Inland Revenue had refused cheques from December and payments were now being made by direct debit. One payment relating to the financial year had been made in April. However the online statement showed that all payments due had been made nothing was outstanding. It appears that advance payments had been held over for a few years which now was being crystallised.

Accounts were approved

3689 To receive financial statements for year to date

Subject to the adjustment of the opening balance for 1.4.2018 as referred to for the 31.3.18 these were approved.

3690 To receive Requests for financial assistance

None

3691 Correspondence

Various items noted

3692 Invoices and payments

Chairs first half year allowance

3693 AOB

Bank signatories discussed. D Woodman has a Coop a/c so can be added to the account.

Meeting Closed

Signed _____ Date _____

NEW TREDEGAR COMMUNITY COUNCIL CYNGOR CYMUNED TREDEGAR NEWYDD
Minutes of the Leisure Committee Meeting held at White Rose Resource Centre on 12.6.18

Present:

Councillors D Woodman, W Woodman, E White, E Stenner, P Jones, D C Phillips and B Gingell

Councillor White took the Chair

3694 Apologies

Apologies were received from Cllrs M Hardacre, A White, M Roberts and S Mills. Consent was requested and granted for these absences.

3694 Declarations of interest

None noted

3696 To review projects

Weston trip was discussed, Howells coaches have offered to hold their prices the same as last year £380. However no price has been obtained for a mobility impaired bus as yet, Phoenix to be contacted for a price and demand. The date was discussed and Thursday 16th August was agreed cost to be £2 per person, posters to be issued in for the next meeting in July, the closing date for names to be the 27.7.18 and first come first served.

Representatives for each ward to be as follows

Phillipstown – Cllr Stenner

New Tredegar – Cllr Stenner

Tirphil Cllr E White

Cwm – Cllr D or W Woodman

Brithdir Cllr Gingell

Buses to leave at 9.15am prompt, and return approx. 5.00pm. Pick up points TA, Phillipstown, White Rose school, Brithdir and Tirphil square.

Carers were discussed and it was stated that carers must live in the wards to be entitled to participate.

Cllr Woodman was authorised to confirm bus bookings.

The issue of mobility impaired buses was discussed.

3400 Any other business

Christmas lights for Phillipstown discussed, at least 2 motifs would be needed but this is dependent on the ability of the lighting columns to support the motifs.

Closed

Signed _____

Date _____

Chairperson