
**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE
ON THURSDAY, 15th February 2018**

Present :

Chair

Cllr W H Allen

Community Councillors

S Dickens, G Ead, S ap Hywel, T ap Hywel, P Owen-Griffiths,
S J Skivens, S L Skivens, L Whittle

Youth Ambassador – Georgie Rees
Clerk to the Council - Helen Treherne

155. **WELCOME AND APOLOGIES**

The Chairman welcomed Councillors to the meeting. Apologies were received from A Pennington and were accepted.

RESOLVED - Noted

156. **MINUTES OF MEETING**

The minutes of the Council Meeting held on 18th January 2018, having been previously circulated, were considered. Item 3 (d), Cllr Skivens asked that it be corrected to 'Lord Dafydd Elis Thomas had been instructed to contact Gwent Police, CCBC and the Welsh Government. The minutes were then accepted and signed as a true record by the Chairman. (Ref : Minutes 18.01.18, item 3 (d)).

157. **MATTERS ARISING**

(a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council.

(b) There were no matters arising.

RESOLVED – Noted

158. **CODE OF CONDUCT FOR MEMBERS**

Declarations of Interest – Public Register

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

159. **POLICE AND RELATED MATTERS**

CSO Katrina Hadji-Aghalar and PC Cotterill were in attendance and reported that there had been reports of anti-social behaviour in the Castell Maen area and the youths had been spoken to. CSO Hadji-Aghalar said that there would be a £50 fee for the pitch at the carnival and Councillors agreed that the Community Council would pay this fee. Cllr S Dickens reported anti-social behaviour in Heol Aneurin and was advised to tell residents to ring the Police whenever anti-social behaviour was witnessed. The more calls made, the more records could be kept and used at a later date. These telephone calls could also be made anonymously.

Cllr T ap Hywel reported that there were still problems with parents parking illegally outside Hendredenny Park Primary School. PC Cotterill said that the Police were doing regular enforcement days at all the schools.

RESOLVED – Community Council to pay £50 fee for carnival

160. **WHQS ENVIRONMENTAL PROGRAMME**

The Clerk reported that there was no more news available as yet regarding the WHQS grant.

RESOLVED – Noted

161. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 18/0002/FULL – 32 Cae Nant Gledyr, Caerphilly CF83 2BB
- Erect first floor extension to extend existing bedroom
- (b) 18/0028/FULL – 60 Denbigh Court, Hendredenny, Caerphilly CF83 2UN
- Erect two storey side, single storey rear extension and front porch
- (c) 18/0040/FULL
Convert garage into play room

The above planning applications/appeals were considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of application (a), (b) and (c), the Clerk’s action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted.

162. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

(c) **Various**

Cllr S Dickens reported that she had received many complaints about litter/mess outside the Top Shops in Penyrheol. It was resolved that the Clerk would write to CCBC’s Environmental Health Department to make a complaint. Cllr Dickens also said the area surrounding the Aneurin Club was also an eye sore and it was resolved that the Clerk would also put in a complaint about that.

RESOLVED – Clerk to write to CCBC Environmental Health

(d) **Various**

Cllr S ap Hywel reported that there was a lot of litter in Hendredenny Drive. It was resolved that the Clerk would contact CCBC.

RESOLVED – Clerk to write to CCBC

PTE02/2018
– Top Shops
and Aneurin
Club litter

PTE02/2018
– litter
Hendredenny
Drive

(e) **Various**

Cllr S Skivens reported that there was still a problem with lorries travelling up to the common at all hours of the day, from 6.00 am in the morning to late at night. An email had been received by Cllr Skivens from Hefin David, MP, to offer his support and to suggest that a joint letter be written to Lesley Griffiths, MP. He had also suggested that photographic evidence was sourced from the public, without them putting themselves in harm's way.

RESOLVED – Noted

(f) **Various**

Cllr S L Skivens reported that she had attended the defibrillator training and proposed that the Community Council purchased resuscitation masks for each of the defibrillators as the ones supplied were quite flimsy. This was agreed.

RESOLVED – Clerk to purchase two resuscitation masks for each of the three defibrillators

163. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Cllr W H Allen reported that he had attended :

St Andrew's Church CAT meeting.

b) Cllr Mrs S ap Hywel reported that she had attended :

Defibrillator training.

c) Cllr S L Skivens reported that she had attended :

Defibrillator training.

164. **2018/19 BUDGET**

The Clerk advised that the budget be revisited in order for it to be tightened up even more for the new financial year. She would arrange a Finance Sub-Committee to review the budget.

165. **YOUTH AMBASSADOR**

The Youth Ambassador reported that Treble C had agreed to take part in the Community Christmas Concert. She had spoken with Years 7 and 8 pupils, who had not shown much interest in visiting Santa. She also reported that the road on Caledfryn Road, leading up to Cwm Ifor Park, by the new bus stop was disintegrating.

PTE02/2018
– Caledfryn
Road
disintegrating

RESOLVED – Clerk to write to CCBC

166. **TRECENYDD PARK**

A discussion took place on Trecenydd Park and what equipment was required. It was agreed that this would be revisited when WHQS funding came to Trecenydd and it was known how much would be funded by WHQS. It was agreed, in principle, however, that the Community Council would give a contribution, with a definite figure being agreed at a later date.

RESOLVED – To agree, in principle, to make a financial contribution to Trecenydd Park

167. **SKATE PARK**

The Clerk reported that news on procurement was still awaited from CCBC.

RESOLVED – Noted

168. **REVIEW ON TOWN AND COMMUNITY COUNCILS**

It was resolved that the Clerk would email the questions on the review would be emailed to Community Councils and the Clerk would integrate all the answers and send to One Voice Wales.

RESOLVED – Councillors to answer the questions and return to the Clerk

169. **NEWSLETTER**

The Clerk asked Councillors for ideas for the next newsletter. It was suggested that organisations who received grants could be asked to submit a report on how the money was spent and these stories could be used for the newsletter. It was also suggested that the font was larger and there were less words. The Clerk said that she would arrange a Newsletter sub-committee as deadline for copy was end of April.

RESOLVED – Clerk to arrange sub-committee

170. **SUMMER PLAYScheme**

The Clerk reported that she was about to advertise for a Play Leader for Penyrheol playscheme.

RESOLVED – Clerk to advertise for Play Leader

171. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

Email received from CCBC re : Independent Review Panel.

RESOLVED – To note the above correspondence

(c) **General correspondence**

Email received from Open4community re : Thriving and Sustainable Gwent.

Email received from One Voice Wales re : Government public appointment vacancies.

RESOLVED – Above correspondence noted

172. **REVIEW GUIDELINES FOR DONATIONS**

The guidelines for donations were reviewed. It was resolved that all organisations would have to complete the forms, even if they were a national organisation, as it was important to know how many residents the activity involved. It was also resolved that a completion of grant form should be submitted by each organisation and a summary of budget/reserves should also be requested on the application form.

173. **ACKNOWLEDGEMENT OF DONATIONS**

An acknowledgement had been received from Dance Unity Formation Teams, Noah's Ark and Llamau.

174. **DONATIONS**

(a) **The Disability Can Do Organisation**

RESOLVED – that the Clerk return the letter to the organisation and ask them to complete a grant application form

(b) **Gwent Police - Carnival**

RESOLVED – in the interest of benefit to the community that a donation of £50 be approved for the site fee

175. **APPROVAL OF PAYMENTS FOR FEBRUARY**

It was resolved that the Clerk could conduct business over the Christmas recess.

The following payments were approved by the Council :

- (a) Clerk's salary – February 2018;
- (b) Clerk's expenses – February 2018;
- (c) Inland Revenue – February 2018;
- (d) Members' expenses – February 2018.

176. **ITEMS TO BE DISCUSSED AT NEXT MEETING**

There were no items decided for the next meeting

RESOLVED – Noted

177. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 15th March 2018
at 7.00 pm

PLEASE NOTE

Should there be any queries relating to these minutes would Members kindly contact the Clerk.