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**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

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**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE  
ON THURSDAY, 15<sup>th</sup> OCTOBER 2015**

**Present :**

**Chair**  
Cllr S Skivens

**Community Councillors**  
Cllr W H Allen, Cllr Ms M Britton, Cllr C Coombes, Cllr H R Davies,  
Cllr Mrs S ap Hywel, Cllr T ap Hywel, Cllr Mrs M E Sargent, Cllr J Scriven

Clerk to the Council - Mrs Helen Treherne

Miss Meg Owen, Youth Ambassador

<p>90. <b><u>WELCOME AND APOLOGIES</u></b></p> <p>Apologies had been received from Cllr P Slarke.</p> <p>91. <b><u>MINUTES OF MEETING</u></b></p> <p>The minutes of the Council Meeting held on 17<sup>th</sup> September 2015, having been previously circulated were considered and duly accepted and signed as a true record by the Chairman.</p> <p>92. <b><u>MATTERS ARISING</u></b></p> <p>(a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council.</p> <p>(b) The Clerk reported that a reply had been received from CCBC regarding bins in Penyrheol Park. It was confirmed that bins were emptied Monday to Friday. If more bins were required, these would have to be funded by the Community Council. The Chairman asked that Cllr C Coombes speak to the Parks Department as part of the parks project to find out how much extra bins would cost. Cllr Mrs M E Sargent also asked if Cllr Coombes could ask Penyrheol Football Club to ask their supporters and away teams to pick up their rubbish as well. (Ref : minutes 17.09.15, item number 75 (h)).</p> <p>(c) The Clerk reported that she had received a reply re : the brambles in the archway between Bryncenydd and Mill Road. Arrangements were now in hand for the work to be undertaken. (Ref : minutes 17.09.15, item number 75 (f)).</p>	<p>PTE09/2015 – bins in Penyrheol Park</p> <p>PTE09/2015 – archway from Bryncenydd to Trecenydd</p>
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(d) The Clerk reported that she had received a reply re : the old 49 Club grounds. The area of land had been used as a site compound for the WHQS team, who had been working in the area. The containers had now been removed and the area was no longer being utilised for this purpose. Cllr Scriven said that the containers had been removed but there was still a lot of rubbish left behind. Clerk to chase this up. (Ref : minutes 17.09.15, item number 75 (d)).

PTE09/2015  
– Old 49  
Club grounds

RESOLVED – Clerk to chase up

(e) The Clerk reported that she had received a reply re : the cycleway at the side and rear of the old 49 Club. This had now been cleansed. (Ref : minutes 17.09.15, item number 75 (j)).

PTE09/2015  
– lane behind  
49 Club

(f) The Clerk reported that she had received a reply re : overgrown trees in Penyrheol Cemetery. This was out to tender at present but an officer would be sent to investigate the complaint, with a view to helping the resident. (Ref : minutes 17.09.15, item number 70 (d)).

PTE04/2014  
– Trees in  
Cemetery

(g) The Clerk reported that she had received a reply re : parking problems in Heol Tir Gibbon/Heol Aneurin. Ms Rachel Hurn, Highways Department, was willing to meet the Chairman and Cllr Coombes on site to discuss the issue. Convenient date to be arranged by the Chairman and Cllr Coombes. (Ref : minutes 17.09.15, ref : 75 (i)).

PTE09/2015  
– Parking  
problems  
Heol Tir  
Gibbon/Heol  
Aneurin

### 93. **CODE OF CONDUCT FOR MEMBERS**

#### **Declarations of Interest – Public Register**

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

### 94. **POLICE AND RELATED MATTERS**

As per agreement, there was no Police presence at the meeting. Cllr Coombes said that he would like to see more Police presence on the crossing at Cwm Ifor Primary School due to illegal parking etc. Clerk to contact Police. Cllr H R Davies said that there had been some break-ins in Hendredenny and theft of dogs.

RESOLVED : Clerk to contact Police with above concerns

### 95. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 15/0604/NOTA – Pen Yr Heol Las Farm, Heol Las, Energlyn, Caerphilly CF83 2TT  
Erect lean-to structure to existing agricultural building

- (b) 15/0610/COU – Unit N, Trecenydd Business Park, Trecenydd,  
Caerphilly CF83 2RZ

The above planning applications were considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of application (b), the Clerk's action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted.

having been previously circulated to Members in respect of application (a), Councillors said they were concerned about the frequency of applications from this applicant. They were concerned that this outbuilding should be in keeping with the area and did not know what the size and proportions of the building would be and what its purpose would be. Clerk to contact Planning Department to ask these questions.

RESOLVED – Clerk to contact CCBC re : (b).

96. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Two Church Action Team meetings;

Opening of the newly-refurbished Londis shop;

Laying of wreath at Senghenydd Mining Disaster Memorial.

b) **Various**

Cllr Ms M Britton reported that she had attended :

Opening of the newly-refurbished Londis shop;

Community Christmas Concert/Santa's Visit sub-committee.

c) **Various**

Cllr C Coombes reported that he had attended :

Parks meeting;

Community Christmas Concert/Santa's Visit sub-committee.

d) **Various**

Cllr H R Davies reported that he had attended :

St Cenydd Governors' meeting.

e) **Various**

Cllr Mrs M E Sargent reported that she had attended :

Newsletter sub-committee meeting;

Cwm Ifor Governors' meeting.

f) **Various**

Cllr J Skiven reported that he had attended :

Community Christmas Concert/Santa's Visit sub-committee;

Parks meeting.

g) **Various**

Cllr S Skivens reported that he had attended :

Community Christmas Concert/Santa's Visit sub-committee meeting;

Newsletter sub-committee meeting.

97. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

- (c) The Chairman reported that diggers had been seen on the land between the Bowls and Graig-y-Fedw, but there was nothing that could be done at present as it was private land. A planning application was thought to be going to the Planning Committee in January and County Borough Councillors would keep an eye on this and act appropriately at that time.

RESOLVED – Noted

- (d) Cllr C Coombes asked whether Community Councillors could have identity badges as he felt that these were needed when out and about, especially visiting vulnerable people within the community. Cllr H R Davies said that he would cost the ID cards and lanyards and report back to next meeting.

RESOLVED – Cllr H R Davies to seek costing

- (e) Cllr J Scriven reported that he had received complaints from the owner of The Fish Factory on St Cenydd Road and that his customers could not park outside the shop as residents were parking their cars there. The Chairman. Cllr H R Davies said that he had spoken with the Police about this issue and the Chairman asked if he could speak to the owner.

RESOLVED – Cllr H R Davies to speak to owner

- (f) Cllr J Scriven reported that he had received complaints about speeding up and down First Avenue in Trecenydd, mainly when the factories finished for the day. In the first instance it was suggested that Cllr Scriven ask the Police to pay a visit at the times mentioned in order to monitor the speeding situation. Cllr Scriven asked if the Police could have a word with the owners of the factories but it was not thought that they could get involved directly in that way.

RESOLVED – Cllr J Scriven to contact Police re : monitoring speed in First Avenue

- (g) Cllr J Scriven reported that he had received complaints about dog fouling on the field in Trecenydd. He said it was not so much people taking their dogs out but people letting their dogs out of the house to run freely on the fields. It was suggested that he contact the Community Safety Warden, as the same problem had been encountered in Penyrheol but was now much better since the Safety Warden had become involved.

RESOLVED – Cllr Scriven to contact Community Safety Warden

- (h) Cllr J Scriven reported that he had received complaints regarding the rubbish inside St Cenydd Community School, by the Astroturf. Cllr H R Davies, in his capacity of Governor, would speak to the Head Teacher.

RESOLVED – Cllr H R Davies to speak to Head Teacher

- (i) Cllr W H Allen reported that he had received a complaint about the security light in Cwm Ifor being too bright for residents in Bowls Lane. Cllr Ms M Britton, in her capacity as Governor, would speak to the Head Teacher about this problem.

RESOLVED – Cllr M Britton to speak to Head Teacher

98. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

An email had been received from CCBC regarding Elected Member Development Programme for 2015-17. The Clerk asked Councillors to visit the website and come back to her with any course bookings they wished to make

RESOLVED – Councillors to visit website and contact Clerk with any requirements

An email had been received from CCBC regarding the Community Infrastructure Levy, for Councillors' information.

RESOLVED – Noted

An email had been received from CCBC regarding the Independent Remuneration Panel for Wales Draft Annual report.

RESOLVED – Noted

An email had been received from CCBC regarding Pride in Your Place Awards 2015. The Chairman asked Councillors to visit the website if they had any nominations.

RESOLVED – Noted

An email had been received from CCBC regarding the five-man cleansing team. Councillors were asked to email the Clerk with any requirements.

RESOLVED – Councillors to email Clerk with any requirements

(c) **General correspondence**

'The Patient's Voice' had been received from the Aneurin Bevan Community Health Council. Cllr Mrs M E Sargent reported that the GP's surgery in Penyrheol was in a bad state and despite the efforts of staff to keep it clean, the stairs inside could not be used as they were dangerous and the outside was also in a bad state. She asked the Clerk to report this to the Aneurin Bevan Health Council.

Also, there were talks that more services would be moved from Ystrad Mynach Hospital to The Royal Gwent Hospital. Transport links from our area were very bad and the Clerk was asked to also raise this with the Aneurin Bevan Health Council.

RESOLVED – Clerk to report to Aneurin Bevan Health Council.

99. **QUARTERLY FINANCIAL STATEMENT**

The quarterly financial statement was considered by Councillors. It was resolved to accept the statement as a true record. The external audit had also been completed and the notice of completion and right to inspect the annual return had been displayed in public places.

RESOLVED – Quarterly financial statement to be accepted as a true record and to note the completion of audit

100. **ISSUE OF OVERGROWN TREES AT Y FELIN FFRWD**

The Chairman said that this issue had now been taken as far as it could. Dangerous branches had been cut down and the trees were no longer a danger to the residents.

RESOLVED – Issue closed and to be taken off future agendas

101. **YOUTH AMBASSADOR**

The Youth Ambassador, Miss Meg Owen reported that the Us Girls programme had been filmed by BBC and this would be aired around Christmastime. She also reported that she had spoken with pupils at St Cenydd Community School and they were still very keen for the skate park to be improved. They also asked if better lighting could be provided in Penyrheol Park so that they could play football after school. Cllr C Coombes and Cllr J Scriven to speak to the Parks Department as part of the parks project.

RESOLVED – Cllr Coombes and Scriven to speak to Parks Department regarding improved lighting

102. **PENYRHEOL LIVE 2016**

Cllr M Britton reported that they would soon be completing a form for CCBC for permission to put on the event. The Chairman asked Councillors if they wished to support the event. Councillors resolved that they would like to give financial support but requested costings before committing an amount. A sub-committee was set up, consisting of Cllr Ms M Britton, Cllr C Coombes, Cllr S Scriven, Cllr T ap Hywel, the Chairman and the Youth Ambassador.

Cllr Ms M Britton said she would report to next meeting with an update.

RESOLVED – Cllr Britton to report to next meeting

103. **SUMMER PLAYScheme**

A playscheme financial statement had been circulated to Councillors prior to the meeting. Cllr Mrs M E Sargent said that the Head Teacher of Hendre Junior School had been pleased with the playscheme and suggested that the Clerk write to the Head Teacher regarding next year's playscheme.

RESOLVED – Clerk to write to Head Teacher of Hendre

104. **IMPROVEMENTS TO SKATE PARK**

The Chairman asked Councillors if they still wished to pursue funding regarding the skate park. Councillors decided that they did want this to progress and asked the Chairman to revert back to the sub-committee to secure funding.

RESOLVED – Sub-committee to meet as appropriate

105. **CHRISTMAS COMMUNITY CONCERT**

The Chairman informed Councillors that a sub-committee had been held and it had been decided that the Christmas Community Concert would be held on Friday, 4<sup>th</sup> December 2015 at Penyrheol Community Centre and that ticket prices would be held at £3. It had been decided that the bar would be open this year, along with free mulled wine, minced pies etc on arrival. Cllr Ms M Britton would make the Christmas gifts again this year. The Chairman asked Councillors to be on hand to help on the day/evening. Santa's Visit would take place this year at Trecenydd Community Centre on Sunday, 13<sup>th</sup> December at 6.00 pm. Hendre Junior School would be asked to take part. The face painter would also be asked to attend again.

RESOLVED – Noted

106. **NEWSLETTER**

The newsletter was nearing completion. The Chairman said that more stories were needed for the next edition as it had been difficult this time as not many articles had been forthcoming from Councillors.

RESOLVED - Noted

107. **ACKNOWLEDGEMENT OF DONATIONS**

No acknowledgement of donations had been received.

108. **DONATIONS**

a) **Pleasant Place OAPs**

RESOLVED – in the interest of benefit to the community that a donation of £200 be approved;



b) **Llangollen International Musical Eisteddfod**

RESOLVED – in the interest of benefit to the community that a donation of £100 be approved.

109. **APPROVAL OF PAYMENTS FOR OCTOBER 2015**

The following payments were approved by the Council :

- (a) Clerk's salary – October 2015;
- (b) Clerk's expenses – October 2015;
- (c) Inland Revenue – October 2015;
- (d) Members' expenses – October 2015;
- (e) Liaison Committee membership;
- (f) Wreath for Senghenydd Disaster Memorial;
- (g) Removal of bench in Trecenydd (£300);
- (h) County Borough Supplies – paper (£16.61);
- (i) Mazars – External audit (£384).

110. **ITEMS TO BE DISCUSSED AT NEXT MEETING**

There were no items to be discussed at next meeting.

111. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 19<sup>th</sup> November 2015 at Penyrheol Community Centre. The meeting would be followed by a light Christmas buffet.

**PLEASE NOTE**

Should there be any queries relating to these minutes would Members kindly contact the Clerk.