

**Cyngor Cymuned  
Penyrheol Trecenydd Energlyn  
Community Council**

**MINUTES OF THE COMMUNITY COUNCIL MEETING HELD AT  
PENYRHEOL COMMUNITY CENTRE  
ON THURSDAY, 16<sup>th</sup> MAY 2019 AT 7.00 PM**

**Present:** Councillors: W H Allen, S Dickens, G Ead, T ap Hywel, P Owen-Griffiths (Chair), S J Skivens, S L Skivens, L Whittle

Also present: Helen Treherne (Clerk)

Minute		Action
<b>22.</b>	<b>To note members' attendance and to receive and agree apologies for absence</b>	
	<p>In the newly-elected Chair's absence, the outgoing Chair led the meeting and welcomed Councillors. Apologies received from S D ap Hywel and J Scriven.</p> <p><b>Resolved: To accept all apologies</b></p>	
<b>23.</b>	<b>To discuss issues brought up by members of the public</b>	
	<p>A resident from Trecenydd was in attendance and informed Councillors of issues in Trecenydd: people driving along the pavement, parking on pavements etc. The resident had already been in contact with Go Safe. It was agreed that the Community Council and County Borough Councillors would contact CCBC Highways Officers and also ask that the traffic warden patrols the estate. The resident was advised to keep reporting these issues to the Police as they were very dangerous. Footage was shown of people driving along the pavement. Councillors said that driving on the pavement was unacceptable and was a Police matter. It was resolved that the County Borough Councillors would write to the Highways Department. Cllr Whittle said that he would arrange a site meeting with Highways. It was also resolved that the CCTV footage would be forwarded to the Clerk to forward on to the Police.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. County Borough Councillors to contact Highways Department.</b></li> <li><b>2. Resident to forward CCTV footage to Clerk.</b></li> <li><b>3. Clerk to submit CCTV footage to Police and report to CCBC.</b></li> </ol> <p>Another resident wanted advice/help from Councillors after her daughter's appeal to attend St Cenydd Community School due to distance had been refused. Her daughter would now have to take two public buses that CCBC would have to pay for. She reported that 225 pupils had applied for 195 spaces. The resident felt that socially/emotionally it was not feasible. Due to previous issues, her daughter was only now starting to flourish and could not attend the same school as all her friends. CCBC had known about the high</p>	<p>JS, SS, LW</p> <p>Clerk</p>

	<p>number in this cohort for a long time. Cllr Whittle said that he had sent an email to CCBC's Head of Education regarding only four out of 30 appeals being successful. He also asked if an extra class could be accommodated. Cllr Whittle would now speak to an officer in the Legal Department to see what could be done, as he was receiving correspondence from residents whose children were distraught at these decisions.</p> <p>In the meantime, it was suggested that the resident try to arrange a meeting with all the other parents whose children were refused a place. On receipt, Cllr Whittle would forward the formal response from the Leader of the Council.</p> <p><b>Resolved: Cllr Whittle to continue to investigate this issue</b></p>	LW
<b>24.</b>	<b>To approve minutes of the Council meeting held on 18<sup>th</sup> April 2019</b>	
	<p>Minutes of the meeting on 18<sup>th</sup> April 2019 were approved as a true record.</p> <p><b>Resolved: To approve minutes as a true record</b></p>	
<b>25.</b>	<b>To discuss matters arising</b>	
<b>25.1</b>	<p>The Chair took over the meeting at this point and thanked Cllr Dickens for her hard work over the past year.</p> <p>The Clerk reported that the vandalised youth shelter had now been removed from Aneurin Park. (Ref: minutes 18.04.19, item 179.2)</p>	
<b>25.2</b>	<p>The Clerk reported that she had enquired about CCTV in Aneurin Park and was awaiting a reply from an officer at CCBC re: cost/logistics etc. (Ref: minutes 18.04.19, item 179.3)</p> <p><b>Resolved: Noted</b></p>	
<b>26.</b>	<b>To discuss Police matters</b>	
	<p>No Police in attendance, but Clerk to forward CCTV footage of people driving on pavements in Trecenydd to Police when received from resident.</p> <p><b>Resolved: Noted</b></p>	
<b>27.</b>	<b>To discuss items/issues brought up by Councillors</b>	
<b>27.1</b>	<p>Cllr Dickens reported that work had started on the old Cwm Ifor site. The gate had been taken down, but had been replaced by a piece of metal. Clerk to enquire if holdings would be placed around the perimeter.</p> <p><b>Resolved: Clerk to contact United Welsh Housing</b></p>	

27.2	<p>Cllr Dickens reported that there were still ongoing issues with a resident in Penyrheol. Clerk to contact CCBC.</p> <p><b>Resolved: Clerk to contact CCBC re: anti-social behaviour</b></p>	PTE05/2019 – antisocial behaviour Heol Aneurin
28.	<b>To receive reports on Councillor attendance at meetings/committees</b>	
28.1	<p>Cllr Allen reported that he had attended a Penyrheol Community Centre meeting and he reported that he had stood down from the Chair’s position. The Chair thanked him for his hard work over the years.</p> <p>28.2 Cllr Dickens reported that she had attended a Penyrheol Community Centre meeting.</p> <p>28.3 Cllrs G Ead, S ap Hywel, T ap Hywel, S Dickens, P Owen-Griffiths, L Whittle and J Scriven had attended the litterpick.</p> <p><b>Resolved: Noted</b></p>	
29.	<b>To receive report from Youth Ambassador</b>	
	<p>The Youth Ambassador had stood down due to school workload. Councillors agreed that a new Youth Ambassador should be sought. In the past a very poor response had been received from schools, apart from St Cenydd. It was agreed that a broader search should be made. The candidates should be in comprehensive school and an advert could be placed via the Caerphilly Observer, schools, social media etc. Closing date would be one month after ad goes out, interview three weeks after that.</p> <p><b>Resolved: Clerk and Cllr S J Skivens to arrange</b></p>	SJS/Clerk
30.	<b>To discuss planning applications</b>	
30.1	<p>The following planning applications were discussed:</p> <p>30.1 19/0257/FULL – 24 Maes-y-Drudwen, Caerphilly CF83 2QG - Obtain Lawful Development Cert for conservatory</p> <p>30.2 19/0342/FULL – 9 Clos Cyncoed, Penyrheol, Caerphilly CF83 2BX - Construct two-storey side extension and single-storey rear extension</p> <p><b>Resolved: In the general interest of the community that:</b></p> <p>having been previously circulated to Members and having received no comments or objections in respect of application 30.1 and 30.2, the Clerk’s action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted.</p>	

<b>31.</b>	<b>To receive update on WHQS/Skate Park</b>	
	<p>The Clerk reported that she had heard nothing since the last update but that she would chase.</p> <p><b>Resolved: Clerk chase for start date</b></p>	
<b>32.</b>	<b>To discuss litter-picking project</b>	
	<p>GE reported that the litterpick had gone very well and many bags of rubbish had been collected. Everyone enjoyed it and residents were grateful. Groeswen Lane would be done next and a date in early June would be arranged.</p> <p><b>Resolved: Cllr Ead to arrange next litterpick for early June</b></p>	
<b>33.</b>	<b>To discuss Newsletter</b>	
	<p>The Clerk reported that the newsletter had been completed and was awaiting printing and delivery to residents.</p> <p><b>Resolved: Noted</b></p>	
<b>34.</b>	<b>To discuss local health facilities</b>	
	<p>The Clerk reported that she had still not heard back from the Aneurin Health Board regarding a presentation and would chase.</p> <p>Cllr Skivens reported that the Aneurin Health Board had given a presentation at CCBC's Scrutiny Committee and that health provision was to be provided via GP surgeries. However, the Board had promised to give decision at two previous presentations, but had failed to do so.</p> <p><b>Resolved: Clerk to chase Aneurin Health Board</b></p>	
<b>35.</b>	<b>To discuss summer playschemes</b>	
	<p>The Clerk reported that everything was on track for the playschemes.</p> <p><b>Resolved: Noted</b></p>	
<b>36.</b>	<b>To approve annual audit and governance statement</b>	
	<p>The Clerk read out the annual governance statement and this was agreed.</p> <p>The internal auditor had carried out the internal audit and the report was presented to Councillors. The annual audit was approved. The Clerk would now prepare to forward relevant information to external auditors.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. To approve annual governance statement.</b></li> <li><b>2. To approve annual accounts and Clerk to submit annual return to external auditors.</b></li> </ol>	

<b>37.</b>	<b>To discuss correspondence received</b>	
<b>37.1</b>	An email had been received from the Welsh Blood Service re: blood donation session at Penyrheol Community Centre.	
<b>37.2</b>	An email had been received from CCBC's Environmental Health Officer re: Hafod-yr-Ynys Air Quality Feasibility Study.	
<b>37.3</b>	A letter had been received from The Co-Operative Bank to inform the Council that the 14-Day Notice account would be converting to a Business Select Instant Access account in July 2019.  <b>Resolved: All noted</b>	
<b>38.</b>	<b>To approve donations</b>	
	<b><u>Penyrheol Bowling Club</u></b>  <b>RESOLVED –in the interest of benefit to the community that a donation of £200 be approved</b>	
<b>39.</b>	<b>To approve payments</b>	
	The following payments were approved by the Council:  39.1 Clerk's salary – May 2019; 39.2 Clerk's expenses – May 2019; 39.3 Inland Revenue – May 2019; 39.4 Members' expenses – May 2019; 39.5 Internal audit - £200; 39.6 St Cenydd Community School annual award - £100.  <b>Resolved: To approve all above payments</b>	
<b>40.</b>	<b>To agree items to be discussed at next meeting</b>	
	No items to be discussed at next meeting.  <b>Resolved: Noted</b>	
<b>41.</b>	<b>To agree next Council meeting</b>	
	Date of next meeting agreed as Thursday, 20 <sup>th</sup> June 2019 at Penyrheol Community Centre.  <b>Resolved: Noted</b>	
	The meeting was closed at 8.30 pm	