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**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

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**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE  
ON THURSDAY, 19<sup>th</sup> APRIL 2018**

**Present :**

**Chair**

Cllr W H Allen

**Community Councillors**

S Dickens, S ap Hywel, T ap Hywel, S J Skivens, L Whittle

Clerk to the Council - Helen Treherne

Youth Ambassador – Georgie Rees

197 **WELCOME AND APOLOGIES**

The Chairman welcomed Councillors to the meeting. Apologies were received from Cllr P Owen-Griffiths and Cllr S L Skivens and were accepted.

RESOLVED - Noted

198. **MINUTES OF MEETING**

The minutes of the Council Meeting held on 15<sup>th</sup> March 2018, having been previously circulated, were considered. The minutes were then accepted and signed as a true record by the Chairman.

199. **MATTERS ARISING**

(a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council.

(b) There were no matters arising.

RESOLVED – Noted

200. **CODE OF CONDUCT FOR MEMBERS**

**Declarations of Interest – Public Register**

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

201. **POLICE AND RELATED MATTERS**

As per agreement there were no Police in attendance. Councillors agreed that the new Your Voice priority should be illegal parking throughout the wards, especially parking on pavements and causing an obstruction. PCSO Katrina Hadji-Aghalar had also informed the Clerk that the funfair had now been cancelled as it was not financially viable for the company who ran the funfair.

RESOLVED – Clerk to inform Police of new Your Voice priority

202. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 18/0223/FULL – Angel Inn, White Cross Lane, Hendredenny, Caerphilly CF83 2RL  
- Retain and complete extension to dining area of public house
- (b) 18/0227/FULL – 13 Bryn Syriol, Penyrheol, Caerphilly CF83 2AH  
- Convert existing garage
- (c) 18/0242/FULL – 7 Caldicot Court, Hendredenny, Caerphilly CF83 2TJ  
- Erect two-storey side extension
- (d) 18/0243/FULL – 9 Caldicot Court, Hendredenny, Caerphilly CF83 2TJ  
- Erect two-storey side extension

The above planning applications/appeals were considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of application (a), (b), (c) and (d), the Clerk’s action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted.

203. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

(c) **Various**

Cllr S Skivens reported rubbish being dumped at the rear of Gelli'r Felin, along the path to Treceenydd.

PTE04/18 -  
Gelli'r Felin  
rubbish

RESOLVED – Clerk to contact CCBC

(d) **Various**

Cllr S Dickens reported rubbish in lane from top of Heol Fawr to Cwm Ifor Park, down into Bowls Lane.

PTE04/18 –  
Bowls Lane  
rubbish

RESOLVED – Clerk to contact CCBC

(e) **Various**

Cllr S Dickens gave an update on problems with flats at the top of Penyrheol and reported that she had spoken with CCBC officers and would be putting all the information into an email and meeting with CCBC officers and Police to discuss the issues.

RESOLVED – Clerk to contact CCBC

(f) **Various**

Cllr S Dickens said that the rubbish in the Aneurin Club was still unsightly.

PTE02/2018  
– Top Shops  
and Aneurin  
Club litter

RESOLVED – Clerk to contact CCBC

(g) **Various**

Cllr S Skivens reported that there was no grit in the grit bin at Pleasant Place and that what was left at the bottom had hardened and was of no use.

PTE03/2015  
– Pleasant  
Place grit bin  
and dog bin

RESOLVED – Clerk to contact CCBC

204. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Cllr Mrs S ap Hywel reported that she had attended :

Twinning meeting.

b) **Various**

Cllr S Skivens reported that he had attended :

Playscheme Play Leader interviews;  
Newsletter Sub-committee;  
Site visit at Pleasant Place.

205. **YOUTH AMBASSADOR**

The Youth Ambassador reported that a new Head Girl and Head Boy had been elected for St Cenydd. She reported that a pupil had been knocked over outside St Cenydd but was not seriously injured. Cllr S Skivens asked if the Youth Ambassador could ask the Head Teacher for information on any other accidents that had occurred in the past years and to be kept informed of any future accidents.

RESOLVED – Youth Ambassador to speak to Head Teacher

206. **INTERNAL AUDITOR**

It was agreed to maintain the services of Mr Roger Williams as Internal Auditor for the forthcoming year.

RESOLVED – To maintain services of Mr Roger Williams

207. **QUARTERLY FINANCIAL STATEMENT, END-OF-YEAR BANK RECONCILIATION, ANNUAL ACCOUNTS FOR YEAR END 31 MARCH 2018**

The quarterly financial statement, bank reconciliation and annual accounts were presented and were all agreed and accepted as a true record.

RESOLVED – To accept as a true record

208. **NEWSLETTER**

Enough articles had now been sourced for the newsletter and would be printed as soon as possible after the AGM.

RESOLVED – Noted

209. **NEW DATA PROTECTION LAWS**

The Clerk reported that she had attended a Clerk's workshop to discuss GDPR and presented a report/quote from Microshade. GDPR was discussed and it was resolved that the Council would use the services of Microshade for the following : remote audit at £150 and use of DPO services at £150. The remote computer audit was not required.

RESOLVED – Clerk to attain the services of Microshade for the above services

210. **WHQS FUNDING**

A discussion took place on whether or not the Community Council wished to commit any funding towards Trecenydd Park as WHQS would look towards also funding and it was resolved that £6,000 would be committed.

RESOLVED – A total of £6,000 to be committed

211. **SUMMER PLAYScheme**

The Clerk reported that a Play Leader had now been appointed and adverts had gone out for three playworker vacancies. Interviews would take place as soon as possible.

RESOLVED – Noted

212. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

No correspondence had been received.

(c) **General correspondence**

No correspondence had been received.

213. **ACKNOWLEDGEMENT OF DONATIONS**

No acknowledgements had been received.

214. **DONATIONS**

(a) **Aber Valley Wolves**

RESOLVED – in the interest of benefit to the community that a donation of £200 be approved

(b) **Penyrheol Bowling Club**

RESOLVED – in the interest of benefit to the community that a donation of £200 be approved

(c) **Penyrheol Ladies Bowling Club**

RESOLVED – in the interest of benefit to the community that a donation of £200 be approved

215. **APPROVAL OF PAYMENTS FOR APRIL**

The following payments were approved by the Council :

- (a) Clerk's salary – April 2018;
- (b) Clerk's expenses – April 2018;
- (c) Inland Revenue – April 2018;
- (d) Members' expenses – April 2018;
- (e) Photocopier expenses (lease, usage etc);
- (f) Playscheme storage – monthly fee £48.

216. **ITEMS TO BE DISCUSSED AT NEXT MEETING**

Community Councillor allowances.

RESOLVED – Noted

217. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 17<sup>th</sup> May 2018 at 7.00 pm, preceded by AGM at 6.00 pm.

**PLEASE NOTE**

Should there be any queries relating to these minutes would Members kindly contact the Clerk.