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**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

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**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE  
ON THURSDAY, 19<sup>th</sup> MAY 2016**

**Present :**

**Chair**

Cllr T ap Hywel

**Community Councillors**

W H Allen, Ms M Britton, H R Davies, Cllr Mrs S ap Hywel,  
Cllr J Scriven, Cllr S Skivens, P Slarke

Clerk to the Council - Mrs Helen Treherne

**1. WELCOME AND APOLOGIES**

The newly-elected Chairman, Cllr T ap Hywel welcomed members to the meeting. He informed Councillors that he would like to think about the charities he would like to support and would report back to next meeting. Apologies had been received from, C Coombes, Mrs M E Sargent and Miss Meg Owen, Youth Ambassador.

**2. MINUTES OF MEETING**

The minutes of the Council Meeting held on 21<sup>st</sup> April 2016, having been previously circulated, were considered. Following amendment that the Youth Ambassador was not present at that meeting and that Cllr J Scriven's name had been left out of 214 (d), the minutes were duly accepted and signed as a true record by the Chairman.

**3. MATTERS ARISING**

- (a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council.
- (b) Re : road issues etc in Penyrheol, Cllr S Skivens said that he was waiting to hear back from CCBC officer regarding these issues. (Ref : minutes 21.04.16, item 204 (c).

RESOLVED – Noted

- (c) Cllr W H Allen reported that CCBC had already been in touch with the resident in Gelli Deg re : the back wall and were waiting for her to get in touch as they could not gain access. (Ref : minutes 21.04.16, item 215 (c)).

RESOLVED – Noted

- (d) Cllr H R Davies reported that the ID's were now ready and he now just had to get lanyards for them. He would fetch to next Council meeting. (Ref : minutes 21.04.16, item 215 (d)).

RESOLVED – Noted

- (e) The dog bin had now been erected in the compound in Penyrheol. (Ref : minutes 21.04.16, item 215 (f)).

RESOLVED – Noted

- (f) The Clerk had received a reply re : the lighting in Heol Tir Gibbon, Heol Graigwen from CCBC. Even though this lighting was the newer LED lighting, the most recently fitted lighting in other areas was brighter. When this area was due for replacement the newer version of lighting would be put in. (Ref : 21.04.16, item 215 (g)).

RESOLVED – Noted

- (g) Re : the rubbish at the bottom of Hendredenny hill, this had now been cleared and would be placed on the cleaning timetable. (Ref : 21.04.16, item 215 (h)).

RESOLVED – Noted

- (h) Re : the old Zonner Industries land, Cllr H R Davies had found out whose land it was and that the owner had cleared the land. (Ref : 21.04.16, item 215 (i)).

RESOLVED – Noted

- (i) Re : having bigger/more bins in Treceynydd Park, the Clerk had been informed by CCBC that at present there was one floor-mounted litter bin and two post-mounted litter bins along the footpath from The Crescent to West Avenue, Treceynydd, which are empty on a weekly schedule. The Officer would monitor this area to establish if an extra collection in the week was required for these bins. (Ref : minutes 21.04.16, item 215 (l)).

RESOLVED – Noted

- (j) Re : the fence behind property 33 Grange Close, a CCBC officer had asked the exact location of the fence and would go and have a look. (Ref : minutes 21.04.16, item m)).

RESOLVED – Noted

- (k) Re : missing street sign in Sword Hill, a CCBC officer had rung to enquire about the exact location of the missing sign. Ref : minutes 21.14.16, item 215 (n).

RESOLVED – Noted

- (l) Re : drains in St Cenydd Road, Cllr S Skivens said that CCBC had attempted to fix the problem but that now tarmac was being washed into residents' gardens, drives and paths.

RESOLVED – Clerk to contact CCBC about problem

4. **CODE OF CONDUCT FOR MEMBERS**

An amended Code of Conduct for Elected Members, in accordance with the requirements of the regulations that came into force on the 1st April, 2016 was presented. It was resolved that the Community Council would adopt the amended Code of Conduct.

RESOLVED – To adopt the amended Code of Conduct

**Declarations of Interest – Public Register**

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

5. **POLICE AND RELATED MATTERS**

There was no Police presence at the meeting. The Clerk reported that Penyrheol Big Day Out would be held again in Aneurin Park.

RESOLVED : Noted

6. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 16/0332/FULL – 14 Knights Walk, Caerphilly CF83 2XN  
- Convert existing single garage to playroom/storage area
- (b) 16/0336/FULL – 30 Pentwyn Isaf, Caerphilly CF83 2NR  
- Erect two-storey side extension to provide granny annexe

The above planning applications were considered by the Council.

RESOLVED – in the general interest of the community that :  
having been previously circulated to Members and having received no comments or objections in respect of application (a) and (b), the Clerk's action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted.

RESOLVED – Noted

7. **BURSARIES FOR SCHOOLS**

No reply had been received from St Cenydd or Cwm Rhymini to date. The Clerk would follow this up with a phone call.

RESOLVED – Clerk to phone schools

8. **ANNUAL AUDIT AND ANNUAL GOVERNANCE STATEMENT**

The Clerk presented the annual audit to Councillors which had been audited by Mr R Williams. Councillors acknowledged as members of the Council their responsibility for ensuring that there is a sound system of internal control, including preparation of the accounting statements. Councillors approved the annual governance statement as a true record. The Clerk would now submit the annual return to the auditor.

RESOLVED – Clerk to submit annual return

9. **BURSARIES FOR SCHOOLS**

Only a reply from Cardinal Newman had been received so far. The Clerk would chase the remaining schools.

RESOLVED – Clerk to chase schools one more time

10. **YOUTH AMBASSADOR**

Due to exam commitments, the Youth Ambassador was not present at the meeting.

11. **SUMMER PLAYSCHMES**

The Clerk reported that two Play Leaders and five playworkers had now been appointed.

RESOLVED – Noted

12. **NEWSLETTER**

Cllr Skivens reminded Councillors that it was their newsletter and suggested that they think ahead to the next newsletter and come up with some ideas for the next newsletter. He said that he and the Clerk had done most of the sourcing for the articles for the current newsletter and asked that Councillors come forward with articles for the next edition. The newsletter had now gone to print.

RESOLVED – Noted

13. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

An email had been received re : this year's Bands in the Park. Councillors agreed to sponsorship of £280.83 as long as the event the Community Council was sponsoring appeared in Aneurin Park.

RESOLVED – Clerk to inform Caerphilly CCBC

(c) **General correspondence**

An email had been received from Inspector Gareth Jones of Gwent Police to say that he was moving on to pastures new. Councillors asked the Clerk to wish him all the best for the future. His successor would be Temporary Inspector Andrew O'Keefe.

RESOLVED – Noted

14. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Cllr W H Allen reported that he had attended :

St Andrews church meeting;

Penyrheol Community Centre committee meeting.

b) **Various**

Cllr Ms M Britton reported that she had attended :

Playscheme interviews.

c) **Various**

Cllr H R Davies reported that he had attended :

Governors' meeting.

d) **Various**

Cllr J Scriven reported that he had attended :  
Trecenydd Residents' Association meeting.

f) **Various**

Cllr S Skivens reported that he had attended :  
Playscheme interviews.

15. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

- (c) Cllr S Skivens reminded Councillors that they had agreed that he could donate the money he would have used for the Civic Service to the Chairman's charities. It was resolved that the Clerk would find out how much this would be and to split between the three Chairman's charities.

RESOLVED – Clerk to split money between three charities

- (d) Cllr J Scriven reported that there was still a lot of brambles and rubbish at the side of Trecenydd Community Centre.

RESOLVED – Clerk to write to CCBC

PTE05/16 –  
Trecenydd  
Community  
Centre  
rubbish and  
bramble  
problem

- (e) The Chairman asked if the Clerk could chase up the issue with the cutting down of a tree in Hendredenny with CCBC.

RESOLVED – Clerk to chase up CCBC

16. **ACKNOWLEDGEMENT OF DONATIONS**

No acknowledgements had been received.

17. **DONATIONS**

a) **Penyrheol Bowling Club**

RESOLVED – in the interest of benefit to the community that a donation of £400 be approved.

18. **APPROVAL OF PAYMENTS FOR MAY 2016**

The following payments were approved by the Council :

- (a) Clerk's salary – May 2016;
- (b) Clerk's expenses – May 2016;
- (c) Inland Revenue – May 2016;
- (d) Members' expenses – May 2016;
- (e) SWALEC – festive lights - £464.10;
- (f) Canon – photocopier - £74.32;
- (g) Annual audit - £200
- (h) AGM buffet - £90.08.

19. **ITEMS TO BE DISCUSSED AT NEXT MEETING**

Penyrheol and Trecenydd Community Centre water rates. Special project for this financial year. Skate park committee.

20. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 16<sup>th</sup> June 2016 at 7.00 pm.

**PLEASE NOTE**

Should there be any queries relating to these minutes would Members kindly contact the Clerk.