

Dear Councillor

8<sup>th</sup> May 2014

### **CALLING NOTICE**

Notice is hereby given that the **Annual General Meeting** followed by the **Ordinary Council Meeting** will be held on **Thursday, 15<sup>th</sup> May 2014** at **Penyrheol Community Centre** commencing at **6.00 p.m.** The Agenda is set out below.

Members of the public are welcome to attend.

**Helen Treherne**  
**Clerk to the Council**

### **AGENDA** **ANNUAL GENERAL MEETING – 15<sup>th</sup> MAY 2014**

1. To note members' attendance and to receive any apologies for absence
2. To approve the minutes of the Annual General Meeting held on 9<sup>th</sup> May 2013
3. Matters Arising
4. To receive the report of the Chairman
5. To elect a Chairman of the Council until the next Annual General Meeting
6. To receive the Chairman's Declaration of Acceptance of Office
7. Presentation of Past Chairman Badge
8. To appoint a Vice-Chairman of the Council until the next Annual General Meeting

9. Civic Service
10. To consider and appoint members and representatives of the following :
  - a) CCBC and Community Council Joint Liaison Committee (1) and Clerk
  - b) Penyrheol Community Centre Management Committee (1)
  - c) Trecenydd Community Centre Management Committee (1)
  - d) Caerphilly Fireworks Display Committee (2)
  - e) Community Christmas Concert (4)
  - f) Caerphilly and District Town Twinning Management Committee (2)
  - g) Playscheme Sub-Committee (8)
  - h) Newsletter Sub-Committee (8)
  - i) Finance Sub-Committee (7)
11. Attendance of Members
12. Confirmation of Bankers
13. To confirm appointment of Internal Auditor
14. Bank Signatories
15. Chairman's Allowance
16. Hospitality Allowance
17. Annual Subscriptions :

Caerffili Twinning Association  
Community Council Liaison Sub-Committee

## ORDINARY COUNCIL MEETING - 15<sup>th</sup> MAY 2014

1. To note members' attendance and to receive any apologies for absence
2. To approve the minutes of the Council Meeting held on 17<sup>th</sup> April 2014
3. Matters Arising
4. Police Matters
5. Planning Applications
6. Reports on Miscellaneous Meetings/Committees
7. Members' Items
8. Correspondence
9. To discuss any items not being financially supported by CCBC
10. Summer playschemes
11. Civic Service
12. Newsletter
13. Donations
14. Approval of payments May 2014
15. Any other urgent business
16. The next Council Meeting will be held at Penyrheol Community Centre at 7.00 pm on Thursday, 19<sup>th</sup> June 2014

**The meeting will be followed by hospitality provided by the retiring chairman and all are invited to attend.**