
**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE COUNCIL
HELD AT PENYRHEOL COMMUNITY CENTRE
ON THURSDAY, 18th MAY 2017 AT 6.00 PM**

Present:

Community Councillor

T ap Hywel - (Chairman)

Community Councillors

W H Allen, G Ead, Ms Susan Dickens, Mrs S ap Hywel, Mrs S L Skivens

Clerk to the Council – Mrs H L Treherne

APOLOGIES

Apologies were received from Cllrs S J Skivens, L Whittle, J Scriven, P Owen-Griffiths and A Pennington.

MINUTES OF PREVIOUS GENERAL MEETING

The Minutes of the Annual General Meeting held on 19th May 2016, having been previously circulated, were approved as a correct record and were duly signed by the Chairman.

MATTERS ARISING

There were no matters arising out of the Minutes.

REPORT OF THE CHAIRMAN 2016/17

Fellow Councillors,

We have had another good year. The playscheme was oversubscribed again. The Community Christmas Concert was successful again. Santa's visit was again successful. We have welcomed new Councillors onto the Community Council. We've seen many improvements to both parks this year. Our Youth Ambassador has worked very hard and is a credit to the Community Council and to herself. A total of £1200 was raised for the Chairman's charities. Thank you to everyone for making this year such a success.

ELECTION OF CHAIRMAN

A nomination was received for Cllr W H Allen to become Chairman and this was seconded. It was unanimously agreed that he be elected as Chairman until the next Annual General Meeting.

DECLARATION OF ACCEPTANCE OF OFFICE

Councillor W H Allen signed the Declaration Form of Acceptance of Office, as Chairman, thanked Members for electing him, stating that he would do his very best to represent the Council and the community during the next 12 months.

ELECTION OF VICE CHAIRMAN

Councillor Ms S Dickens was unanimously elected Vice Chairman of the Council until the next Annual General Meeting.

PRESENTATION OF PAST CHAIRMAN BADGE

The Past Chairman badge was presented to Cllr T ap Hywel.

CIVIC SERVICE

The Chairman did not want a Civic Service and asked that the expenditure normally spent on the Civic Service be given to his Chairman's charities.

RESOLVED – Noted

REPRESENTATION ON OUTSIDE BODIES

RESOLVED that representation should be as follows:-

1. **Caerphilly County Borough Council and Community Council Joint Liaison Committee**
 - (a) W H Allen
 - (b) The Clerk

2. **Penyrheol Community Centre Management Committee**

Councillors: Ms S Dickens

3. **Trecenydd Community Centre Management Committee**

Councillors: P Owen-Griffiths

4. **Caerphilly Fireworks Display Committee**

Councillors: A W Pennington
S Skivens

5. **Caerffili & District Twinning Association Management Committee**

Councillors: Mrs S ap Hywel

REPRESENTATION ON COUNCIL SUB-COMMITTEES

(1) **Playscheme Sub-Committee**

Councillors: Ms S Dickens
G Ead
T ap Hywel
A W Pennington
S Skivens

(2) **Newsletter Sub-Committee**

Councillors: G Ead
Mrs S ap Hywel
T ap Hywel
P Owen-Griffiths
A W Pennington
S Skivens

(3) **Finance Sub-Committee**

Councillors: G Ead
Mrs S ap Hywel
T ap Hywel
A W Pennington
S Skivens
L Whittle

(4) **Christmas Concert Sub-Committee**

Councillors: W H Allen
Ms S Dickens
Mrs S ap Hywel
J Scriven
S J Skivens
Mrs S L Skivens

PRESS OFFICER

It was decided that there was no need for a Press Officer.

ATTENDANCE OF MEMBERS

Members who were elected to serve as Representatives on Outside Bodies were requested that if they were unable to attend they should make arrangements for a deputy to attend.

CONFIRMATION OF BANKERS

RESOLVED that the Co-operative Bank continue to act as Bankers to the Council for the forthcoming year.

INTERNAL AUDITOR

RESOLVED that Mr Roger Williams be appointed as Internal Auditor.

BANK SIGNATORIES

It was resolved that three signatories were required to sign cheques and that these three be from the following: -

Councillor W H Allen
Councillor Ms S Dickens
Councillor Mrs S L Skivens
Mrs H L Treherne, Clerk to the Council

CHAIRMAN'S ALLOWANCE 2017/18

It was decided that the chairman's allowance should be paid in advance.

RESOLVED that a Chairman's allowance of £500 should be made available and approved in advance.

HOSPITALITY ALLOWANCE 2017/18

RESOLVED that a hospitality allowance of £500 should be made available and approved.

ANNUAL SUBSCRIPTIONS

RESOLVED that:-

- (i) the Council pay its subscription to the Caerffili and District Twinning Association. This year's subscription of £10 to be paid;
- (ii) the Council continues its subscription to the Community Council Liaison Sub-Committee. This year's subscription of £100 to be paid.

PLEASE NOTE

Should there be any queries relating to these minutes, would Members kindly contact the Clerk.