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**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

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**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE  
ON THURSDAY, 16<sup>th</sup> JANUARY 2014**

**Present :**

**Chair**

Cllr S Skivens (Chairman)

**Community Councillors**

Cllr W H Allen, Cllr Ms M Britton, Cllr H R Davies, Cllr R Phillips, Cllr P Slarke

Clerk to the Council - Mrs Helen Treherne

99. **APOLOGIES**

Apologies were received from Cllr Mrs S ap Hywel and Cllr Mrs A Nash.

100. **MINUTES OF MEETING**

The minutes of the Council Meeting held on 21<sup>st</sup> November 2013 having been previously circulated were considered and duly accepted and signed as a true record by the Chairman.

101. **MATTERS ARISING**

- (a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council. She was still awaiting a reply on all items.
- (b) Plaque for Cllr Mrs Anne Collins – Cllr Mrs Margaret Sargent gave the preferred wording for the bench to the Clerk and the Clerk would now arrange for the bench to be purchased and for the plaque to be placed on the bench. (ref : minutes of meeting 21.11.13, item 82 (b)).

RESOLVED : Clerk to arrange purchase of bench

- (c) Bowls Bus Stop – The Clerk had received an email from CCBC to inform her that the bushes/trees would be cut back. (ref : minutes of meeting 21.11.13, item 87 (c)).

RESOLVED : Noted

- (d) Traffic problems – A letter had been received from CCBC's Head of Engineering Services. Having read the letter, Councillors asked the Clerk to write back to say that a site meeting was still required and that it was felt that the issues raised had not been addressed. (ref : minutes of meeting 24.10.13, item 68 (c)).

RESOLVED – Clerk to write to CCBC’s Head of Engineering Services

- (e) Requested STOP sign at junction by Hendredenny Park Primary School – A letter had been received from CCBC’s Head of Engineering Services to say that an assessment was to be carried out at Hendredenny Park Primary School in order to determine whether the junction would meet the criteria for a STOP sign. If it was determined that a STOP sign was warranted, arrangements would be made for this to be added to a future programme of works. (ref : minutes of meeting 24.10.13, item 65).

RESOLVED - Noted

102. **CODE OF CONDUCT FOR MEMBERS**

**Declarations of Interest – Public Register**

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

103. **POLICE AND RELATED MATTERS**

As per previous agreement, there was no Police attendance at the meeting. The promotion of PCSO Ryan Herbert to another area was discussed. Councillors felt that Gwent Police Caerphilly District was losing a very good officer and they were very disappointed that PCSO Herbert had not been successful in getting a PC post in the South Wales area. Councillors asked the Clerk to write to the Chief Inspector, expressing these concerns and disappointment.

RESOLVED : Clerk to write to Chief Inspector

104. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 13/0803/FULL – Pen Yr Heol Las Farm, Heol Las, Energlyn, Caerphilly CF83 2TT  
- Erect agricultural workers dwelling
- (b) 13/0826/RET – 53 Blaen Ifor, Caerphilly CF83 2NW  
- Retain existing outbuilding comprising precast sectional concrete shed
- (c) 13/0834/FULL – 37 Heol Rhos, Caerphilly CF83 2BE  
- Erect single-storey extension to rear of property
- (d) 13/0844/FULL – 11A-12A Trecenydd Business Park, Trecenydd, Caerphilly CF83 2RZ  
- Provide new internal vehicle spray booth with proposed external extractor chimney
- (e) 13/0854/LA – 22-24 Heol Aneurin, Penyrheol, Caerphilly CF83 2PB  
- Convert existing children’s home to four one-bedroom flats

The above planning applications were considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of applications (b), (c) and (d), the Clerk’s action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the applications be noted.

Re : (a) and (d) Councillors requested that the Clerk write to CCBC asking that the applications be considered by the Planning Committee for the following reasons :

- (a) 1. That it would have a negative visual impact on the landscape, especially from the ground adjoining the proposed project which is common land;
- 2. The possibility of emergency vehicles not being able to gain access to the site;
- 3. Possible impact to the common land which adjoins the site.
- (b) 1. the change of use from family homes to one-bedroom flats. Councillors feel (as do many of the local residents), that the building should be restored to two-bedroomed family homes, as per their original use.

RESOLVED – Noted

105. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Cllr W H Allen reported that he had attended a Community Centre management committee meeting and the Community Christmas Concert.

b) **Various**

Cllr H R Davies reported that he had attended St Cenydd Presbyterian Church MacMillan coffee morning, Trecenydd Community Centre Christmas pantomime, Prince’s Trust presentation day, various St Cenydd Governors’ meetings, public meeting at Penyrheol Community Centre about traffic speed at Ty Isaf Estate, representing the Community Council at presentation at Ty Penallta by Police Commissioner Mr Ian Johnson and the opening of the new railway station at Energlyn.

c) **Various**

Cllr Ms M Britton reported that she had attended a Community Centre management committee meeting, Community Christmas Concert and Santa’s visit.

d) **Various**

Cllr R Phillips reported that he had attended the Prince’s Trust presentation day.

e) **Various**

Cllr Mrs M E Sargent reported that she had attended the meeting regarding speeding at Ty Isaf.

f) **Various**

The Chairman reported that he had attended the opening of the new railway station at Energlyn, the Prince's Trust presentation day, the Community Christmas Concert and Santa's visit.

g) **Various**

Cllr P Slarke reported that he had attended the Prince's Trust presentation day.

106. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

(c) **Various**

Cllr Mrs M Britton said that she had received a request from a disabled gentleman for a grit bin to be placed in Penygroes as he was unable to leave his home during the snow because of the ice on the road. Councillors agreed that a request would be made to CCBC and that the Community Council would purchase a grit bin for that location

RESOLVED – Clerk to contact CCBC to ask for grit bin

(d) **Various**

Cllr H R Davies said that he had received a request for a grit bin to be placed outside the Presbyterian Church. A grit bin had been placed there in the past and churchgoers would like one placed there again, for the safety of people attending the church and for pedestrians using the bridge.

Cllr Davies also gave an update on the traffic problem in First/Second Avenue. CCBC had told him that they were still waiting to do a survey. He said he would stay in contact with CCBC regarding this issue as it had now been a considerable amount of time waiting for the survey to be done.

RESOLVED – Clerk to contact CCBC to ask for grit bin and Cllr Davies to contact CCBC again regarding traffic problem in First/Second Avenue.

(e) **Various**

Cllr R Phillips asked if the Clerk could write to CCBC regarding the footpath adjacent to St Andrew's Church, Penyrheol. The drain had been covered over with tarmac and was now causing puddles of water to collect in the area.

RESOLVED – Clerk to contact CCBC regarding the drain

(f) **Various**

Cllr P Slarke had received complaints about Penyrheol Park children's play area. Due to the gate opening outwards, young children were opening the gate and running out of the play area. Councillors accepted that the gate had to open outwards in order to prevent dogs from entering the play area but wondered if a catch could be placed on the gate in order to stop young children from running out of the gate. Also, he had received a complaint that, although the grass was cut, the grass cuttings were left there and children were therefore becoming covered in grass. Lastly, he had received complaints that there was always a lot of glass in the play area.

RESOLVED – Clerk to write to CCBC regarding above issues

Cllr P Slarke had received complaints about the speed bumps in Caledfryn Way, which residents felt were too high. An ambulance had been stuck on top of one of the speed bumps and had to be towed off.

RESOLVED – Clerk to write to CCBC regarding the speed bumps

(g) **Various**

The Chairman informed Councillors that there was an issue in Y Felin Ffrwd, with overgrown trees. There was a problem in that CCBC could not ascertain who owned the land. The Chairman said he would report back to the next meeting on the issue.

RESOLVED – Chairman to report back to next meeting regarding the overgrown trees

The Chairman also informed Councillors that Mr Robert Lea, recipient of this year's Civic Award had been in a serious road traffic accident and required surgery.

RESOLVED - Noted

107. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

No correspondence received from CCBC

RESOLVED – Noted

(c) **General correspondence**

A copy of the Aneurin Bevan Community Health Council's The Patient's Voice had been distributed to Councillors.

A letter had been received from Natural Resources Wales to inform that regulators were to start generic design assessment on new nuclear reactor.

RESOLVED - Noted

108. **QUARTERLY FINANCIAL STATEMENT**

The Clerk presented the quarterly financial statement for the period ending 31<sup>st</sup> December 2013. The statement showed balances of £2,080.11 in the Current Account, £1,172.41 in the Instant Access Deposit Account and £ 65,877.86 in the 14-Day Account.

RESOLVED – Quarterly financial statement approved

109. **PRECEPT 2014/15**

The Clerk presented a financial report of income and expenditure for the current financial year up to the period 31<sup>st</sup> December 2013, estimated income and expenditure to 31<sup>st</sup> March 2014 and estimated expenditure for 2014/15. At the previous Finance Meeting Councillors had resolved the following :

RESOLVED that :

- (i) the estimated expenditure of £55,900 for the financial year 2014/15 be approved;
- (ii) £269.64 be used from balances (deficit of £269.64);
- (iii) the precept requirement be set at £55,630.54 for the financial year 2014/15 which would be a 0% increase on the previous year;
- (iv) the Clerk informs Caerphilly County Borough Council that the precept for 2014/15 is £55,630.54.

110. **ATTENDANCE OF POLICE AND CRIME COMMISSIONER AT FEBRUARY MEETING**

The Clerk informed Councillors that the Police and Crime Commissioner, Mr Ian Johnston would be attending the February meeting and asked that all questions/comments to be passed to her before the meeting.

RESOLVED – Noted

111. **SUMMER PLAYSCHEMES**

The Clerk asked Councillors if they would like the Penyrheol playscheme to revert back to being held in Cwm Ifor Primary School. Councillors agreed that it would be best for the children of Penyrheol if it were to be held in Cwm Ifor. Councillors were also informed that the insurance would not cover the damage to the urinals at St Cenydd by one of the children. It was therefore agreed that the Community Council would have to pay for the damage.

RESOLVED – Clerk to speak to Head Teacher of Cwm Ifor and that the damage to the urinal be paid for out of the Community Council funds

112. **NEWSLETTER**

The Clerk asked Councillors to collate items for the next Newsletter and to bring them to the next meeting.

RESOLVED - Noted

113. **PRINCE'S TRUST – LARGE PROJECT**

The Chairman informed Councillors that the project was now complete and that Ms Jade Smithson-Perring would be attending the February meeting to give a presentation on whether the project had been successful.

RESOLVED – Noted

114. **COMMUNITY CHRISTMAS CONCERT AND SANTA**

The Chairman reported that the Christmas Concert and Santa's visit had been successful once again and he thanked the Clerk and her husband, Mr Viv Treherne for all their hard work. He asked if next year Community Councillors could give more of their time. Cllr Ms M Britton had kindly sold items to go towards the Chairman's Charity and had decorated Santa's grotto, which was very professionally done.

RESOLVED – Noted

115. **ACKNOWLEDGEMENT OF DONATIONS**

No acknowledgments had been received.

116. **DONATIONS**

No requests for donations had been received.

117. **APPROVAL OF PAYMENTS FOR JANUARY 2014**

The following payments were approved by the Council :

- (a) Clerk's salary – January 2014;
- (b) Clerk's expenses – January 2014;
- (c) Inland Revenue – January 2014;
- (d) Members' expenses – January 2014;
- (e) Expenditure for festive lighting.

118. **ANY OTHER URGENT BUSINESS**

- a) There was no other urgent business.

RESOLVED – Noted

119. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 20<sup>th</sup> February 2014 at Penyrheol Community Centre at 7.00 pm

**PLEASE NOTE**

Should there be any queries relating to these minutes would Members kindly contact the Clerk.