
**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE
ON THURSDAY, 17th MAY 2018**

Present :

Chair

Cllr S Dickens

Community Councillors

W H Allen, G Ead, S ap Hywel, T ap Hywel, P Owen-Griffiths, J Scriven, S J Skivens, S L Skivens, L Whittle

Clerk to the Council - Helen Treherne

Youth Ambassador – Georgie Rees

1. **WELCOME AND APOLOGIES**

The newly-elected Chairman welcomed Councillors to the meeting. No apologies had been received.

RESOLVED - Noted

2. **MINUTES OF MEETING**

The minutes of the Council Meeting held on 19th April 2018, having been previously circulated, were considered. The minutes were then accepted and signed as a true record by the Chairman.

3.. **MATTERS ARISING**

(a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council.

(b) There were no matters arising.

RESOLVED – Noted

4. **CODE OF CONDUCT FOR MEMBERS**

Declarations of Interest – Public Register

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

5. **POLICE AND RELATED MATTERS**

Inspector Gavin Clifton and CSO Katrina Hadji-Aghalar were in attendance. Inspector Clifton reported that the wards were three of the best wards in the County Borough and he was very pleased with the policing of the areas and that CSO Hadji-Aghalar had been working hard, including on the Positive Futures programme. Cllr L Whittle reported that residents had complained about the speed of traffic travelling from the cemetery to the tunnel. Inspector Clifton said they were aware of the complaints, had communicated with CCBC and had offered a speed test and to put a speed sign up.

RESOLVED – Noted

Cllr S Skivens raised the issue of parking outside schools. Inspector Clifton said they had carried out a one-week operation, as well as the ongoing checks that were made and over 200 parking tickets had been issued. Councillors asked if the one-week operation could also be repeated later in the year.

RESOLVED – Noted

Cllr S Skivens reported that he had received more complaints about also off-road motorcycles. Inspector Clifton said it would help if the public could let them know who the perpetrators were, as it was difficult to give chase.

Inspector Clifton also reported on the number of drugs warrants that had been issued.

6. **MEMBERS ITEMS**

(a) **Various**

Cllr J Scriven reported that the bin at the bottom of First Avenue did not get emptied often enough and that there was rubbish overflowing.

RESOLVED – Clerk to inform CCBC

PTE05/2018
– bin First Avenue

(b) **Various**

Cllr L Whittle reported that dog waste bins were not emptied often enough.

RESOLVED – Clerk to inform CCBC

PTE05/2018
– emptying of dog waste bins

(c) **Various**

Cllr Owen-Griffiths requested that a dog bin be erected in Castell Maen.

RESOLVED – Clerk to request dog bin from CCBC

PTE05/2018
– dog bin Castell Maen

(d) **Various**

Cllr S Skivens informed Councillors of Lucy's Law, a law which would only allow puppies to be bred/sold by licensed providers. The Law had not yet been brought in but as soon as it was, Clerk to contact CCBC to ask for more details on enforcing the law.

RESOLVED – Clerk to contact CCBC at a later date

(e) **Various**

Cllr T ap Hywel reported that a resident who lived in Third Avenue, Trecenydd, had complained of people putting unrecyclable items in his brown bin and CCBC refusing to take it. Cllr J Scriven said that he had spoken to the resident and to CCBC about the issue and the general issue of bins left on pavements in Trecenydd.

RESOLVED – Noted

(f) **Various**

Cllr S Dickens reported that the bin outside St Cenydd Community School had not been emptied for weeks. Cllr S Skivens said that he would contact Keep Wales Tidy and he would work with the Youth Ambassador on the general litter issue.

RESOLVED – Cllr S Skivens and Youth Ambassador to work together on litter issue

(g) **Various**

Cllr W H Allen asked about the bench being moved from outside Penyrheol Community Centre to the park, near to Pleasant Place. The Clerk said the cost to relocate that bench and also the one from storage onto Hendredenny would be £612 plus VAT. Cllr L Whittle asked the Clerk to find out how much it would cost for a new bench, in order to leave the bench outside the Community Centre.

RESOLVED – Clerk to contact CCBC for price

7. **REPORTS ON MISCELLANEOUS MEETINGS/COMMITTEES**

a) **Various**

Cllr W H Allen reported that he had attended :

Penyrheol Community Centre meeting;

b) **Various**

Cllr S Dickens reported that she had attended :

Community Centre meeting;

Playscheme shortlisting;

Playscheme interviews.

c) **Various**

Cllr T ap Hywel reported that he had attended :

Playscheme shortlisting.

d) **Various**

Cllr S Skivens reported that he had attended :

Playscheme shortlisting;

Playscheme interviews.

8. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 18/0347/FULL – 13 Clos Cwm Garw, Caerphilly CF83 2BG
- Erect single storey extension to side and rear
- (b) 18/0355/FULL – 19 Kidwelly Court, Hendredenny, Caerphilly CF83 2TY
- Erect single storey orangery extension to rear of property

The above planning applications/appeals were considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of application (a) and (b), the Clerk's action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted.

9. **ANNUAL RETURN AND GOVERNANCE STATEMENT**

The Clerk presented the annual return, annual audit and annual governance statement completed by the internal auditor and no issues had been raised. Councillors accepted the annual audit and agreed that the Clerk would now submit to external auditors.

RESOLVED – Clerk to submit annual return to external auditors

BUDGETS

The Clerk presented the updated budget which was agreed.

RESOLVED – To agree the budget

10. **YOUTH AMBASSADOR**

The Youth Ambassador reported that she had attended a meeting with the Headteacher of St Cenydd Community School. The Headteacher had been unable to give the name of the pupil who had been knocked over but said that it was a Year 9 pupil. Cllr S Dickens said that some pupils were not using the crossing during lunch hour and home time. Cllr S J Skivens asked the Clerk to ask CCBC if the signage could be improved and to raise the issues with the crossing.

PTE05/2018
– St Cenydd
Crossing

RESOLVED – Clerk to contact CCBC

11. **SUMMER PLAYScheme**

The Clerk reported that playworkers had now been appointed and Councillors thanked the Clerk for her hard work in the run-up to the summer playschemes.

RESOLVED – Noted

12. **COMMUNITY COUNCILLOR EMAIL ADDRESSES**

The Clerk informed Councillors that it may be a good idea to have separate email addresses for Community Council work but she would speak to the company doing the Council's designated DPO and report back to next meeting.

RESOLVED – Clerk to speak to designated DPO and report back to next meeting

13. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

No correspondence had been received.

(c) **General correspondence**

Correspondence from Welsh Audit Office re : Wellbeing of Future Generations (Wales) Act 2015.

14. **ACKNOWLEDGEMENT OF DONATIONS**

No acknowledgements had been received.

15. **DONATIONS**

No request for donations had been received.

16. **APPROVAL OF PAYMENTS FOR MAY**

The following payments were approved by the Council :

- (a) Clerk's salary – May 2018;
- (b) Clerk's expenses – May 2018;
- (c) Inland Revenue – May 2018;
- (d) Members' expenses – May 2018;
- (e) Internal auditor - £200;
- (f) Clerk reimbursement – Chair's chain - £42;
- (g) Clerk reimbursement – AGM buffet - £69.95;
- (h) Playscheme expenditure;
- (i) J&P Davison – newsletter - £1288;
- (j) Clerk reimbursement – stationery - £103.49;
- (k) Chair's allowance - £500;

The Clerk informed Councillors that a 1% pay rise had been agreed for Clerks.

RESOLVED – To agree to Clerk's 1% pay rise

17. **FESTIVE LIGHTS**

Councillors discussed the purchase of festive lights and it was resolved that £5000 would be allocated to replace some of the festive lights this year.

RESOLVED – Clerk to arrange the purchase of festive lights

18. **ITEMS TO BE DISCUSSED AT NEXT MEETING**

Litter project.

RESOLVED – Noted

19. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 21st June 2018 at 7.00 pm

PLEASE NOTE

Should there be any queries relating to these minutes would Members kindly contact the Clerk.