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**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

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**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE  
ON THURSDAY, 19<sup>th</sup> SEPTEMBER 2016**

**Present :**

**Chair**

Cllr T ap Hywel

**Community Councillors**

W H Allen, Cllrs C Coombes, H R Davies, Mrs S ap Hywel, Mrs M E Sargent,  
J Scriven, S Skivens, P Slarke

Clerk to the Council - Mrs Helen Treherne  
Youth Ambassador – Meg Owen

64. **WELCOME AND APOLOGIES**

The Chairman welcomed members to the meeting. Apologies had been received from Cllr Ms M Britton.

The Chairman welcomed Mr Clayton Jones and Ms Kate Parker to the meeting. A letter had been received from Mr Jones, informing of his company's beneficial interest in the Aneurin Sports Bar in Penyrheol. The letter laid out four options for the Aneurin Sports Bar site and Mr Jones and Ms Parker were attending the meeting to discuss these options. At the meeting they asked if Community Councillors would support them in these options for the benefit of the community.

Councillors discussed the four proposed options. They felt that it would not be beneficial to the community to only build houses on the site and it was felt that the club was a very important part of the community, as so many clubs/public houses had now shut down and that it should definitely be retained.

Cllr H R Davies said that he could not support anything at the moment as it was not clear what was being supported and that the intentions of the owners could change at any time. He said he would therefore be voting against any of the proposals of support.

It was proposed by Cllr S Skivens that the Community Council support in principle the development, on the proviso that the Community Council was kept updated on the development. Options would need to be discussed with the local health authority.

An amendment was proposed by Cllr Mrs M E Sargent that the Community Council support would only be for the health facility, retention of part of the club and possibly housing.

A vote was made on the proposal and amendment and the amendment was carried. Four Councillors voted for the amendment, two abstained and one voted against.

RESOLVED - that the Community Council support in principle the development by way of retaining part of the club, developing a health facility and possibly housing, on the proviso that the Community Council was kept updated on the development.

65. **MINUTES OF MEETING**

The minutes of the Council Meeting held on 21<sup>st</sup> July 2016, having been previously circulated, were considered. The minutes were duly accepted and signed as a true record by the Chairman.

66. **MATTERS ARISING**

- (a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council.
- (b) Re : St Cenydd Close parking (ref : minutes 16.06.16, item 37 (e)). An email had been received from CCBC to say that a resident's parking permit would not guarantee a place to park and would only exclude those without permits from parking within the set time. Details of the Council's residents parking policy were provided. It was resolved that the Clerk would write to St Cenydd Community School, Hendre Infants and Hendre Junior School to ask if a letter could be sent to parents about the difficulty with parking in this street.

RESOLVED – Noted

- (c) An email had been received from CCBC re : paintwork not having been finished in East Avenue. The Chief Housing Officer replied that arrangements were now in hand to have the affected areas painted. (Ref : minutes 21.07.16, item 58 (n)).

RESOLVED – Noted

- (d) An email had been received from CCBC's Enforcement Officer who said that they would patrol the area affected by litter throwing (between the Dip Garage and St Cenydd School) and would call into the school to discuss as well. (Ref : minutes 21.07.16, item 58 (d))

RESOLVED – Noted

- (e) An email had been received from CCBC to say that the signage on the one-way section of road coming down from Heol Aneurin to the main road could be improved and would be added to the schedule. (Ref : minutes 21.07.16, item 58 (g))

RESOLVED – Noted

- (f) An email had been received from CCBC re : cars parking on the pavement in Third Avenue. It was suggested that concerns be raised with local Police, which the Clerk had already done. (Ref : minutes 21.07.16, item 58 (k))

RESOLVED – Noted

- (g) An email had been received from CCBC re : the incorrect spelling on the nameplate for Heol Cwarrel Clark. It was resolved that CCBC be asked to put the nameplate on the list for correction in the next financial year. (Ref : minutes 16.06.16, item 37 (d))

RESOLVED – Clerk to contact CCBC

- (h) An email had been received from CCBC re : vehicles driving up on the pavement in Treceynydd. It was suggested that concerns be raised with local Police, which the Clerk had already done. (Ref : minutes 21.07.16, item 58 (m))

RESOLVED – Noted

It was suggested that the CCBC service request list was not getting very long and it was resolved that a sub-committee would be set up to discuss what would stay and what could be taken off the list. Cllrs J Scriven, P Slarke, W H Allen and T ap Hywel agreed to sit on the sub-committee. The Clerk would give a copy of the service requests to the committee.

RESOLVED – Clerk to distribute service request list to sub-committee members

67. **CODE OF CONDUCT FOR MEMBERS**

**Declarations of Interest – Public Register**

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

68. **POLICE AND RELATED MATTERS**

Police were not present at the meeting, as per agreement. Councillors did not have any issues regarding Police matters.

RESOLVED : Noted

69. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 16/0623/FULL – 31 Thomasville, Penyrheol, Caerphilly CF83 2RE
  - Construct 2 two-bedroom semi-detached houses
- (b) 16/0641/FULL – 50 The Crescent, Trecenydd CF83 2SW
  - Erect detached house in a garden plot
- (c) 16/0659/FULL – 2 Gelli'r Felin, Caerphilly CF83 2LF
  - Erect two-storey extension to side, box dormer loft conversion to rear and new single-storey double garage
- (d) 16/0665/FULL – former Cwm Ifor Primary School
  - Construct 19 residential units and associated works
- (e) 16/0529/FULL – Pen Yr Heol Las Farm, Heol Las, Energlyn, Caerphilly CF83 2TT
  - Construct an agricultural worker's dwelling
- (f) 16/0681/FULL – 31 Court Road, Energlyn, Caerphilly CF83 2LT
  - Demolish existing rear extension and construct new single storey extension
- (g) 16/0687/ADV – Unit B, Bowls Court, Bowls Terrace, Penyrheol, Caerphilly CF83 2RD
  - Provide internally LED illuminated main fascia sign

The above planning applications were considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of application (b), (c), (d) (e), (f) and (g) the Clerk's action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted.

Re : (a) the Clerk was asked to find out exactly where the proposed building plot was

Re : (b) it was stated that residents were not happy about the development and it was suggested that the residents put in an objection to CCBC. Cllr J Scriven to inform residents.

Re : (d) the Clerk was asked to find out what was to be built on

the site and to raise concerns about traffic management if many houses were to be built.

RESOLVED – Noted

70. **ANEURIN SPORTS BAR**

This item was discussed at the beginning of the meeting and recorded as above.

RESOLVED – Noted

71. **WHQS ENVIRONMENTAL PROGRAMME**

Councillors asked the Clerk to invite the officer to the next meeting.

72. **ANNUAL AUDIT REPORT**

The Clerk informed Councillors that the annual audit had now been completed and there were two small issues raised by the external auditors for the following year. It was proposed that the final annual return be accepted as a true record. As they were only very small clerical issues it was resolved that an action plan was not required. At the moment funding would only be required for refreshments for the evening.

RESOLVED – To accept annual return as a true record

73. **YOUTH AMBASSADOR**

The Youth Ambassador said that she had received a positive response regarding the talent evening proposal. The evening of Friday, 18<sup>th</sup> November was suggested as a possible date for the welcome evening. St Cenydd Community School had kindly agreed that the event could be held there. Cllr H R Davies offered to help the Youth Ambassador.

RESOLVED - Noted

74. **SUMMER PLAYSCHMES**

The Clerk reported that the playschemes had been very successful again and had presented reports to the meeting.

RESOLVED – Noted

75. **COMMUNITY CENTRE WATER RATES**

Cllr W H Allen said that the water rates for Penyrheol Community Centre were £1,000 and Trecenydd were £1,200. He said he would obtain names for the application forms.

RESOLVED - Noted

76. **SPECIAL PROJECT**

Cllr J Scriven suggested the former 49 Club as a special project, as a sports/play area, such as netball/basketball courts, youth club, boxing club etc. It was resolved that Cllrs J Scriven and S Skivens would submit a proposal to a future meeting.

RESOLVED – Cllrs J Scriven and S Skivens to submit proposal

77. **SKATE PARK**

It was suggested that a not-for-profit group be set up in order to funding to be tapped into. In the meantime a meeting of the sub-committee would be called.

RESOLVED – To call meeting of sub-committee

78. **NEWSLETTER**

The Clerk asked for items for the newsletter and a sub-committee would be called to discuss possible items.

79. **CHRISTMAS EVENTS**

A Sub-committee would be called to discuss Christmas events. Cllr J Scriven asked if the Santa event could be held in both Penyrheol and Trecenydd instead of alternate years. This would be discussed at the sub-committee meeting.

RESOLVED – To discuss at sub-committee meeting

80. **PHOTOCOPIER**

The Clerk reported that the 10-year-old photocopier was broken and asked if a new one could be purchased/leased. She presented Councillors with several options and costings on leasing and purchasing and it was resolved that a new machine would be leased on a 5-year lease for £48.41 per month, which could be upgraded free of charge after three years.

RESOLVED – Clerk to make arrangements for leasing of new photocopier

81. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

An email had been received re : Regeneration and Environment Scrutiny Committee.

An email had been received re : changes to bus routes. Cllr S Skivens asked the Clerk to write to Aneurin Bevan Trust to ask why there was no bus route from Caerphilly to the Royal Gwent Hospital.

RESOLVED – Clerk to write to Aneurin Bevan Trust

An email had been received re : Policy Watch August 2016

(c) **General correspondence**

No general correspondence had been received

RESOLVED - Noted

82. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Cllr W H Allen reported that he had attended :

Police & Crime Commissioner meeting;

Groeswen anniversary service;

Cwm Ifor one-on-one visit.

b) **Various**

Cllr H R Davies reported that he had attended :

Community Council sub-committee meeting;

Police & Crime Commissioner meeting;

Groeswen anniversary service;

Trecenydd Community Centre AGM.

c) **Various**

Cllr S ap Hywel reported that she had attended :

Twinning committee event.

d) **Various**

Cllr T ap Hywel reported that he had attended :

Twinning committee event.

e) **Various**

Cllr S Skivens reported that he had attended :

Site meeting in Treceenydd.

f) **Various**

Meg Owen reported that she had attended :

St Cenydd Community School presentation evening.

83. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

(c) Cllr C Coombes asked if bollards could be placed on The Trip in Penyrheol to prevent people from driving across it.

PTE09/16 –  
Penyrheol trip -  
bollards

RESOLVED – Clerk to contact CCBC

(d) Cllr C Coombes asked the Clerk to contact CCBC re : the ‘triangles’ in Graigwen/Penygroes/Brynglas as there were no give way signs.

PTE09/16 –  
Graigwen/Penygroes  
– no give way signs

RESOLVED – Clerk to contact CCBC



<p>(e) Cllr C Coombes reported that CCBC staff were cutting grass with heavy tractors when grass was wet and this was leaving a mess and churning up the ground. He asked if the grass could be cut in dry weather.</p> <p style="text-align: center;">RESOLVED – Clerk to contact CCBC</p> <p>(f) Cllr C Coombes reported that wheelie bins were being left everywhere after they had been collected and were not being put back properly by bin men and also rubbish from the garden waste bags were being left behind. Cllr J Scriven said this was also happening in Trecenydd.</p> <p style="text-align: center;">RESOLVED – Clerk to contact CCBC</p> <p>(g) Cllr J Scriven said the new layout at St Cenydd roundabout was confusing and no one had been informed of the lane changes. Clerk to contact CCBC.</p> <p style="text-align: center;">RESOLVED – Clerk to contact CCBC</p>	<p>PTE09/16 – grass cutting in wet weather</p> <p>PTE09/16 – bin and garden waste collection</p> <p>PTE09/16 – Trecenydd roundabout new road markings</p>
<p>84. <b><u>ACKNOWLEDGEMENT OF DONATIONS</u></b></p>	
<p>No acknowledgements had been received.</p>	
<p>85. <b><u>DONATIONS</u></b></p>	
<p>(a) <u>Undercurrents</u></p>	
<p>RESOLVED – in the interest of benefit to the community that a donation of £150 be approved;</p>	
<p>(b) <u>St Andrew’s Church</u></p>	
<p>RESOLVED – in the interest of benefit to the community that a donation of £300 be approved;</p>	
<p>(c) <u>Eisteddfod y Cymoedd</u></p>	
<p>RESOLVED – in the interest of benefit to the community that a donation of £200 be approved.</p>	
<p>86. <b><u>APPROVAL OF PAYMENTS FOR SEPTEMBER 2016</u></b></p>	
<p>The following payments were approved by the Council :</p>	
<p>(a) Clerk’s salary – September 2016;  (b) Clerk’s expenses – September 2016;  (c) Inland Revenue – September 2016;  (d) Members’ expenses – September 2016;  (e) St Andrew’s Church – Chairman’s charity - £450;  (f) St John Ambulance – Chairman’s charity - £450.</p>	

87. **ITEMS TO BE DISCUSSED AT NEXT MEETING**

It was asked if members' items could be moved up the agenda for future meetings.

RESOLVED - Noted

88. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 20<sup>th</sup> October 2016 at 7.00 pm.

**PLEASE NOTE**

Should there be any queries relating to these minutes would Members kindly contact the Clerk.