
**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE
ON THURSDAY, 16TH MAY 2013**

Present :

Chair

Cllr MS Skivens (Chairman)

Community Councillors

Cllr W H Allen, Mrs A Collins, Cllr H R Davies, Mrs S ap Hywel, Cllr Mrs A Nash,
Mrs M E Sargent, Cllr Ms S Williams

Clerk to the Council - Mrs Helen Treherne

1. **APOLOGIES**

Apologies were received from A W Pennington

2. **MINUTES OF MEETING**

The minutes of the Council Meeting held on 18th April 2013 having been previously circulated were considered and duly accepted and signed as a true record by the Chairman.

3. **MATTERS ARISING**

(a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council. All items had been dealt with satisfactorily by CCBC

(b) Heavy goods lorries using St Cenydd Road (Council meeting 18.04.13, item 168)

Following the Clerk reporting that she had received a reply from CCBC officers, who were not aware of any previous commitment/promises made by CCBC about diverting LGV's away from St Cenydd Road, Cllr Skivens said that residents had been informed by Council workmen and Councillors when canvassing that LGV vehicles would be diverted to Western Industrial Estate.

RESOLVED : Clerk to contact CCBC to inform of this

Bad state of Hendredenny Road (Council meeting 18.04.13, item 168)

Cllr H Davies said that Hendredenny Hill had been done but this had taken four teams over five days to complete the works and he did not think this was acceptable. He had since complained to CCBC about this.

RESOLVED : Noted

4. **CODE OF CONDUCT FOR MEMBERS**

Declarations of Interest – Public Register

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

5. **POLICE AND RELATED MATTERS**

PCSO's Ryan Herbert and Rhys Lee attended the meeting. PCSO Herbert reported that the last few weeks had been pretty good within the wards. The mobile police station at the top of Penyrheol was proving a success, especially in engaging with the youths. Anti-social behaviour had dropped significantly. There had, however been an increase in shed and garage break ins. Other than that, overall crime was down.

The Chairman asked PCSO Herbert whether he had been able to set up a link for the Community Council's website and he informed him that the matter had been passed to their Corporate Comms department and was in hand.

6. **PLANNING APPLICATIONS**

The following planning application was considered :

- (a) 13/0328/FULL – 28 West Avenue, Trecenydd, Caerphilly CF83 2SF
- Erect single rear extension to enlarge kitchen and dining room

The above planning application was considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of application (a) the Clerk's action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted.

7. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Cllr S Skivens reported that he had attended the following :

Governors' meeting at Hendredenny Primary School.

8. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

(c) **Various**

Cllr Mrs M E Sargent asked for an update on the road in First Avenue which cars were using as a shortcut. The Clerk informed her that she had just received the addresses and would be writing to them asking for their views on what traffic calming measures they would like to see.

RESOLVED – Clerk to write to residents of houses

9. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

Email from CCBC re : setting the Improvement Objectives for 2013-14.

RESOLVED – Noted

Email from CCBC re : guidance issued to local authorities to help farmers affected by the extreme recent weather conditions.

RESOLVED – Noted

Email from CCBC re : The Big Cheese Race 2013

RESOLVED - Noted

(c) **General correspondence**

Letter from One Voice Wales re : allotments/community growing

RESOLVED – Noted

Thank you cards had been received from Cllr A Collins, Mrs Christine Thompson on her retirement as Head of Hendre Junior School and also from Cllr Mrs Nash's daughter, Debbie for her bouquet on coming out of hospital

RESOLVED - Noted

10. **ANNUAL RETURN ANNUAL GOVERNANCE STATEMENT**

The Clerk presented the Annual Governance Statement to Council for approval, which would then be sent off to Mazars as the first part of the audit process the year ending 2012/13.

RESOLVED – Annual Governance Statement approved

11. **GOVERNOR VACANCIES IN HENDREDENNY PRIMARY AND HENDRE JUNIOR SCHOOL**

As several Councillors were already governors for one and some for two schools, it was resolved that the Community Council did not have the capacity to fill the vacancies. Councillors asked the Clerk to put a notice on the notice board asking if anyone would like to apply for the position and also to inform CCBC

RESOLVED – Clerk to put notice on notice board and inform CCBC

12. **SUMMER PLAYSCHEMES**

The Clerk informed Councillors that everything was on track for the summer playschemes. A play training course and safeguarding children course had been arranged for Saturday, 20th July. An activity meeting would be held soon to discuss trips/activities etc.

RESOLVED – Noted

13. **CIVIC SERVICE**

The Clerk informed Councillors that Groeswen Chapel had been booked for Saturday, 30th June 2013 at 3.00 pm. Minibuses had again been booked to transfer guests from St Cenydd Community School to the Chapel. The Chairman informed Councillors that his chosen charity for this year would be split between St John's Ambulance and the Firefighter's Charity. He also said he would be pleased to see as many Councillors as possible in attendance.

RESOLVED – Noted

14. **NEWSLETTER**

The Clerk informed Councillors that the Newsletter had been completed and any comments/amendments should be passed to her as a matter of urgency.

RESOLVED – Noted

15. **PRINCE'S TRUST – LARGE PROJECT**

The Chairman said that he was due to have a meeting with the replacement officer at Prince's Trust and would report back to the next meeting.

RESOLVED – Noted

16. **ACKNOWLEDGEMENT OF DONATIONS**

The Clerk reported that the following acknowledgements for donations had been received : Penyrheol Bowling Club, Capel Y Groeswen, Parish of Caerphilly, Menter Iaith Caerffili, Caerphilly County Borough Access Group and St Cenydd Sensory Needs Department. Also, a letter had been received from Capel y Groeswen explaining where they received funding from.

RESOLVED - Noted

17. **DONATIONS**

a) Aber Valley Wolves Rugby League

RESOLVED – in the interest of benefit to the community that a donation of £200 be approved

b) Home Start

RESOLVED – in the interest of benefit to the community that a donation of £100 be approved

c) Over 50's Club

RESOLVED – in the interest of benefit to the community that a donation of £150 be approved

d) Cylch Meithrin Ifor Bach

RESOLVED – in the interest of benefit to the community that a donation of £110 be approved

e) Hawthorn Education and Creative Therapy Centre

RESOLVED – Clerk was asked to write to the Centre to ask for further information before Councillors felt they were able to make a decision

18. **APPROVAL OF PAYMENTS FOR MAY 2013**

The following payments were approved by the Council :

- (a) Clerk's salary – May 2013;
- (b) Clerk's expenses – May 2013;
- (c) Inland Revenue – May 2013;
- (d) Members' expenses May 2013;
- (e) Canon – photocopier (£102.41);

- (f) Audit services - £200;
- (g) St Cenydd Community School community award (£100);
- (h) Eversons – outgoing Chairman’s badge (£5.50);
- (i) Chairman’s allowance (£500).

19. **ANY OTHER URGENT BUSINESS**

- a) There was no other business.

RESOLVED – Noted

20. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 18th July 2013 at Penyrheol Community Centre

PLEASE NOTE

Should there be any queries relating to these minutes would Members kindly contact the Clerk.