
**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE
ON THURSDAY, 19th SEPTEMBER 2013**

Present :

Chair

Cllr S Skivens (Chairman)

Community Councillors

Cllr W H Allen, Cllr Ms M Britton, Cllr H R Davies, Cllr Mrs S ap Hywel, Cllr R Phillips, Cllr Mrs
M E Sargent, Cllr P Slarke, Cllr Ms S Williams

Clerk to the Council - Mrs Helen Treherne

40. **APOLOGIES**

Apologies were received from Cllr Mrs A Nash.

WELCOME TO NEW COMMUNITY COUNCILLOR

The Chairman welcomed Ms Michelle Britton as the new Community Councillor for the Penyrheol ward. Cllr P Slarke also congratulated the Chairman on his election as County Borough Councillor.

41. **MINUTES OF MEETING**

The minutes of the Council Meeting held on 20th June 2013 having been previously circulated were considered and duly accepted and signed as a true record by the Chairman.

42. **MATTERS ARISING**

- (a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council. All items had been dealt with satisfactorily by CCBC
- (b) Car parks in Caerphilly - Cllr P Slarke said that he felt that it was not right that there were no concessions at all in the Caerphilly borough for disabled drivers, as there were in other counties. As there was a review taking place at the moment it was agreed that the Clerk would bring this to the attention of the particular committee undertaking the review. (Ref : item 30 (a)).

RESOLVED : Clerk to bring to the attention of relevant committee undertaking review

- (c) Penrhos underpass – Cllr H R Davies reported that there didn't seem to be as many youngsters congregating at the underpass now, perhaps due to the school holidays being over. An update would be sought from the Police at the next meeting. (Ref : item 25).
- (d) Plaque for Cllr Mrs Anne Collins – the Clerk informed Councillors that she had obtained prices for a plaque, which would be £274.20 for a slate plaque and £354.24 for a marble plaque. Cllr Mrs M E Sargent said that she had discussed this with Cllr Mrs Collins's son and her family, who felt a plaque would be more suitable at Cwm Ifor Primary School. She said that the staff at the school were talking about erecting a bench in Cllr Mrs Collins's name. A discussion took place on the most suitable option to commemorate the life and work of Cllr Mrs Collins, eg a plaque, another bench, an achievement award and Cllr Mrs Sargent said she would speak to the family about their preferred option and report back to the next meeting. (Ref : 29 (d)).

RESOLVED : Cllr Sargent to report back to next meeting

43. **CODE OF CONDUCT FOR MEMBERS**

Declarations of Interest – Public Register

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

44. **POLICE AND RELATED MATTERS**

There was no Police attendance at the meeting, as per prior arrangement. Cllr H Davies said that there had been a spate of burglaries of high end motor bikes and mountain bikes from the area. The Chairman said that he had received reports about anti-social behaviour at St Andrews Church in Penyrheol and Cllr W H Allen said that plants had been removed stones had been thrown, a bin set on fire and general intimidation by some youngsters at the church. It was resolved that the Clerk would contact the Police to inform them of this.

RESOLVED : Noted

45. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 13/0630/FULL – 12 Dulas Island Close, Caerphilly CF83 2AQ
- Erect single storey white UPVC Edwardian design conservatory to rear of property
- (b) 13/0592/FULL – 2 Bowls Close, Penyrheol, Caerphilly CF83 2RQ
- Erect rear ground floor extension to kitchen
- (c) 13/0596/FULL – 46 Sunningdale, Caerphilly CF83 1BB
- Erect double storey rear extension
- (d) 13/0604/FULL – Bryn Llwynfan, Groeswen Road, Groeswen CF15 7UT
- Erect orangery style conservatory to side of existing extension

- (e) 13/0487/FULL – Gwaun Gledyr Uchaf Nursery, Gypsy Lane, Groeswen CF15 7UP
 - Erect new dwelling for nursery manager associated with Pughs Garden Centre Nursery

- (f) 13/0534/RET – The Madows, Gypsy Lane, Groeswen CF15 7UN
 - Retain horse stable and tack room with bat mitigation provision, retain existing house and regularize garage and external works including main entrance and driveway lighting

The above planning applications were considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of applications (a), (b), (c) and (d) the Clerk’s action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the applications be noted.

With regards to (e) and (f) Councillors had no objection to the actual planning applications but did want to convey their concern about the creeping development into the green belt, especially in Groeswen.

RESOLVED – Clerk to write to CCBC expressing these concerns

The Clerk informed Councillors that permission to change the use from a hairdressers to a café in Troed-y-Bryn in Penyrheol had been granted. The café could not be open to customers outside the hours of 088 to 1800 Monday to Sunday.

RESOLVED – Noted

46. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Cllr W H Allen reported that he had attended a Community Centre meeting.

b) **Various**

Cllr H R Davies reported that he had attended a Community Council sub-committee meeting at Ty Penallta, a site visit to the new Energlyn train station, the 125th Anniversary Service at Groeswen Chapel, a Trecenydd Community Centre sub-committee meeting, the Tour of Britain and the local Police PACT meeting.

c) **Various**

Cllr S ap Hywel reported that she had attended the Civic Service.

d) **Various**

Cllr Mrs M E Sargent reported that she had attended the Civic Service.

e) **Various**

The Chairman reported that he had attended a governors' meeting at Hendredenny, a meeting with the Prince's Trust, a play at Cwm Ifor Primary School, a visit to the Children's Unit and the Mayor's charity appeal launch.

47. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

(c) **Various**

Cllr Mrs S ap Hywel reported a pot hole on the main road in Hendredenny, just before turning up towards Groeswen.

RESOLVED – Clerk to report the pothole to CCBC

Cllr Ms M Britton said that three accidents had occurred on the roundabout at the Bowls in the last week or so. Cllr H Davies said there had been a review on the roundabout and he would follow this up.

RESOLVED – Cllr H Davies to follow up and report back to next meeting

Cllr S Skivens said he had received concerns regarding lack of parking at the new Energlyn Railway Station and that only 18 parking places were being provided. It was understood that Network Rail had envisaged people being dropped off at the station and using the park and ride in Nantgarw Road or the main railway station in Caerphilly if they wanted to drive but residents still had concerns about the lack of parking and possible problems caused by cars parking in adjacent streets. It was agreed that the Clerk contact CCBC with these concerns.

RESOLVED – Clerk to contact CCBC with resident's concerns

Cllr S Skivens said that he had received complaints about traffic outside Cwm Ifor Primary School and that the give-way system outside the school was not working as cars would come out from Troed-y-Bryn, straight through the give-way system. Problems were also being encountered at the junction of Heol Cilgant/Heol Las.

RESOLVED – Clerk to contact CCBC about the problems

Cllr S Skivens said he was still receiving complaints about an apron of concrete which had been left by contractors outside Cwm Ifor Primary School. Cars were mounting this concrete and this was causing a danger.

RESOLVED – Clerk to contact CCBC about the concrete

Cllr S Skivens said he had received complaints about bottles of propane/butane gas outside a house in Heol Aneurin, Penyrheol. Residents were concerned about the consequences if the bottles leaked. Cllr Skivens said this may now have been resolved but asked the Clerk to check with CCBC.

RESOLVED – Clerk to check with CCBC about the bottles

Cllr R Phillips said that as a wheelchair-user he could not get off the bus at the bus stop by the cemetery in Penyrheol as there was no ramp. Clerk to contact CCBC.

RESOLVED – Clerk to contact CCBC about this problem

48. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

There was no correspondence from CCBC

RESOLVED – Notes

(c) **General correspondence**

An email had been received from the Welsh Government regarding the Commission on Public Service Governance and Delivery to examine the current arrangements on the provision of public services in Wales. Ms Lesley Griffiths, AM, Minister for Local Government and Government Business was asking for the views of Community Councillors on the organizations they intended to designate to ensure their policy of proportionate, effective and sustainable scrutiny of services was achieved.

The Chairman asked if Councillors could read through the consultation document and come back to the next meeting with any views/comments as the closing date for response was 21st November 2013.

RESOLVED – Councillors to come back to next meeting with views/comments

An email had been received from Lorraine Bottomley, the Assistant Chief Constable re : workshops being set up during September with community councils. The Clerk had informed Ms Bottomley's office that Councillors could not attend the workshop as it was the same night as the Community Council meeting.

RESOLVED – Noted

An email had been received from Solutions in Technology. The Clerk informed Councillors that she would be meeting with a representative of the company in order to see if a better deal could be agreed than with Canon. The Clerk would report back to the next meeting.

An invitation had been received from the Aber Valley heritage Group to the Service of Dedication for the Welsh National Mining Memorial and Centenary of the Universal Colliery Memorial at Nant-y-Parc Primary School, Senghenydd on Monday, 14th October 2013 at 12 noon. The Chairman would officially be attending the Service but all were welcome. The Chairman would be placing a wreath at the Memorial.

RESOLVED – Noted

An update had been received from Network Rail regarding the new station at Energlyn.

RESOLVED – Noted

An invitation had been received from the Mayor of CCBC to the welcoming of the Royal Welsh First Battalion to celebrate the regeneration of Bargoed. The Chairman was due to attend but now had another commitment. The Clerk was to ask the Vice-Chairman if he was able to attend.

RESOLVED – Clerk to ask Vice-Chairman if he can attend

49. **SUMMER PLAYSCHEMES**

The Clerk gave a printed detailed report on the playschemes, including reports from both Leaders and the report from the CSSIW after its inspection. All reports were very positive and although there were a few of the usual problems during the playscheme, everything had gone very well and the children had loved every minute of it. The Clerk reported that one of the boys had stood on a urinal and it had dislodged from the wall and smashed onto the floor. The Clerk was waiting to hear from Zurich to see how much excess would have to be paid and whether or not it was worth pursuing an insurance claim. The bill would be in the region of £380.

The Clerk was thanked for her hard work in preparing for and running the playschemes again this year.

A sub-committee meeting would be held sometimes in the New Year to discuss this year's playschemes and to discuss next year's playschemes, along with any comments/suggestions/improvements.

RESOLVED – Noted

50. **QUARTERLY FINANCIAL STATEMENT**

The Clerk presented the quarterly financial statement to Councillors. She informed them that she had paid a sum of £20 unauthorised overdraft fee plus lost interest into the bank as someone had drawn a cheque before she had had a chance to transfer money from another account. As she felt that this was her error, she had repaid the money into the bank.

RESOLVED – Noted

51. **ANNUAL ACCOUNTS**

A letter had been received from Mazars, the Council's auditors to say that everything was in order with the 2012/13 annual accounts and that they should now be approved by the Community Council. It was resolved that the annual return could now be approved and signed off by the Chairman, in accordance with Regulation 9 of the Regulations. The Clerk would then send the annual return back to Mazars in order for them to complete the external audit certificate in Section 3, which would then be returned to the Clerk for publishing.

RESOLVED – Annual return approved by Council and signed off by the Chairman

52. **PRINCE'S TRUST – LARGE PROJECT**

The Chairman informed Councillors that a streaming meeting was being arranged in order to identify young people to come onto the scheme. Organisations such as the Youth Offending Team, the Police, SYDIC, the Education Team etc had been invited to attend the meeting which would take place on Monday, 23rd September at 10.00 am at Penyrheol Community Centre.

A price had been obtained for hiring rooms at both Penyrheol Community Centre and Trecenydd Community Centre but Trecenydd could not accommodate the scheme as it had things going on during the day. The Chairman asked Cllr W H Allen if there could be any variation on the price as he had not expected such a high amount. Cllr Allen said that the price was based on a 'per hour' rate as they had to cover electricity etc but that he would speak to the Committee to see if anything could be done on the price.

The Chairman asked if another Councillor could come on board with the project, mainly to help out if the Chairman/Vice-Chairman were not available. Cllr H Davies said that he would come on board.

RESOLVED – Cllr Allen to come back to Clerk re : room hire prices

53. **NEWSLETTER**

The Clerk informed Councillors she was now preparing to obtain articles for the next newsletter. Suggestions were made for articles and the Clerk informed Councillors that she needed items for the Newsletter by the time she came back from her holidays mid-October.

RESOLVED – Councillors to have a think about articles for the newsletter and to give to Clerk by mid October

54. **SENGHENYDD PIT DISASTER CENTENARY**

The Clerk informed Councillors that a Service was being held on Sunday, 13th October at the unnamed miners' grave in Penyrheol Cemetery at 2.30 pm. A local resident had arranged the service and as Councillors had not had a chance to discuss a service due to unforeseen circumstances where a meeting had not been held since June, the Chairman had suggested that the Community Council join in with that service, rather than arranging another, separate service. The Clerk said she had spoken to Cllr W H Allen who had said that St Andrews Church had kindly agreed that the church could be used to serve refreshments after the service and that the Community Centre's caretaker, Colin had kindly agreed to serve teas/coffees/light refreshments (as the Clerk would be away on holiday). The Chairman would be laying a wreath at the service, where members of Aber Valley Male Voice Choir would be singing.

RESOLVED – Agreed and noted

55. **COMMUNITY CHRISTMAS CONCERT AND SANTA**

The Clerk informed Councillors that Miss Lucy Jones would be singing at the concert, along with Aber Valley Male Voice Choir. The Clerk also asked Councillors if they wanted to hire Santa and his sleigh again from Machen Rotary Club. Councillors felt this had been a huge success last year and had made a lot of children very happy. Suggestions for this year were perhaps hot drinks as well as cold. The Chairman asked the Clerk to contact Machen Rotary Club to see if it would be possible to hire them again for this year.

RESOLVED – Clerk to contact Machen Rotary Club

56. **ACKNOWLEDGEMENT OF DONATIONS**

The Clerk reported that the following acknowledgements for donations had been received : Mayor's Charity Appeal

RESOLVED - Noted

57. **DONATIONS**

a) **The Hawthorn Project**

Councillors had asked the Clerk to return to the Hawthorn Project for further information, to which she had received a reply. Councillors still felt they did not have enough information and asked the Clerk to return again to the Hawthorn Project to find out how many children would be coming from the wards.

RESOLVED – Clerk to return to the Hawthorn Project for more information

- b) Shelter Cymru
- RESOLVED - in the interest of benefit to the community that a donation of £150 be approved.
- c) The Disability Can Do Organisation
- RESOLVED - in the interest of benefit to the community that a donation of £100 be approved.
- d) Caerphilly Town Council – fireworks display
- RESOLVED - in the interest of benefit to the community that a donation of £1,750 be approved.
- e) Caerphilly Community Chorus
- RESOLVED - in the interest of benefit to the community that a donation of £100 be approved.
- f) Eisteddfod yr Urdd Appeal Committee Caerffili 2015
- RESOLVED - in the interest of benefit to the community that a donation of £150 be approved.
- g) Bowls Allotment Association
- RESOLVED - in the interest of benefit to the community that a donation of £200 be approved.
- h) Gwent Police – Owl Project
- RESOLVED - in the interest of benefit to the community that a donation of £170.50 be approved.
- i) Caerffili and District Twinning Association
- RESOLVED - in the interest of benefit to the community that a donation of £200 be approved.
- j) Youth Mission Project
- RESOLVED - in the interest of benefit to the community that a donation of £50 be approved.

58. **APPROVAL OF PAYMENTS FOR OCTOBER 2013**

The following payments were approved by the Council :

- (a) Clerk's salary – October 2013;
- (b) Clerk's expenses – October 2013;
- (c) Inland Revenue – October 2013;
- (d) Members' expenses - October 2013;
- (e) Playscheme expenses;
- (f) Zurich school journeys (£132.50);
- (g) Donation to Sydic during summer recess (£200);
- (h) County Borough Supplies – stationery;
- (i) Zurich annual insurance (£1,413.66);
- (j) CCBC – election recharge (£1,526.54).

59. **ANY OTHER URGENT BUSINESS**

- a) The Clerk gave Councillors date for future meetings and events.

RESOLVED – Noted

60. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 24th October 2013 at Penyrheol Community Centre

PLEASE NOTE

Should there be any queries relating to these minutes would Members kindly contact the Clerk.