



- (d) The Clerk informed Councillors that, as per instructions at the previous meeting, she had agreed to the quote of £250 for the Lounge at Penyrheol Community Centre to be painted and had issued a cheque for that amount. (Ref : meeting 20.10.14, item 95 (a)).

RESOLVED : Accepted and noted

- (e) The Clerk informed Councillors that she had received an email from CCBC's Principal Engineer to say there were no plans to modify any other speed cushions at the present time in Caledfryn. Councillors were not satisfied with this response as they had received several complaints about the height of the speed cushions. Cllr Skivens said that he would include this issue in his letter to CCBC regarding traffic issues.

RESOLVED : Cllr Skivens to include in traffic issue letter

102. **CODE OF CONDUCT FOR MEMBERS**

**Declarations of Interest – Public Register**

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

103. **POLICE AND RELATED MATTERS**

Due to annual leave and rest days, there was no Police presence at the meeting.

RESOLVED : Noted

104. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 14/0757/FULL – 10 Maes-y-Drudwen, Caerphilly CF83 2QG  
- Erect two-storey extension to rear of dwelling, plus single-storey utility room extension

The above planning application was considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of applications (a), the Clerk's action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted.

105. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Cllr A W Allen reported that he had attended :

Penyrheol Community Centre management committee meeting;

Community Council Extraordinary Meeting.

b) **Various**

Cllr Mrs S ap Hywel reported that she had attended :

Community Council Extraordinary Meeting.

c) **Various**

Cllr Mrs A Nash reported that she had attended :

Trecenydd Community Centre management committee meeting;

Community Council Extraordinary Meeting.

d) **Various**

Cllr Mrs M E Sargent reported that she had attended :

Community Council Extraordinary Meeting.

e) **Various**

Cllr P Slarke reported that he had attended :

Community Council Extraordinary Meeting.

f) **Various**

Cllr S Skivens reported that he had attended :

Hendredenny Park Primary School Governors' AGM;

Christmas Community Concert sub-committee meeting;

Chairman's Children's Party;

Community Council Extraordinary meeting;

Police Commissioner's seminar.1

106. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

(c) **Various**

Cllr Mrs S ap Hywel reported that she had received complaints about the road disintegrating in Ogmores Court, Hendredenny. The Clerk was asked to submit this issue to CCBC.

RESOLVED – Clerk to contact CCBC

PTE11/2014  
– Ogmores  
Court road  
disintegrating

(d) **Various**

Cllr S Skivens reported that he had received complaints about the road disintegrating in Energlyn Park/Hendre. The Clerk was asked to submit this issue to CCBC.

RESOLVED – Clerk to contact CCBC

PTE11/2014  
– Energlyn  
Park road  
disintegrating

107. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

An email had been received from CCBC re : the removal of paper banks in the County Borough.

An email had been received from CCBC re : Autumn/Winter Weed Control. The Clerk asked Councillors to pass any work required to her by Monday, 24<sup>th</sup> November 2014.

An email had been received from CCBC re : the launch of CCBC's new website.

RESOLVED - Noted

(c) **General correspondence**

An email had been received from Llangollen International Eisteddfod, giving a report on Llangollen 2015.

RESOLVED – Noted

108. **NEWSLETTER**

The Clerk informed Councillors that the newsletter had now been delivered to over 5,000 homes. Cllr W H Allen asked that the Clerk be thanked for her hard work once again in producing the newsletter. Cllr Skivens reported that he had received several comments from residents as to how they did not realise how much work the Community Council did. Cllr M E Sargent asked if the Clerk could get a quote from the printer for more pages and to look into the possibility of enlarging the print.

RESOLVED – Clerk to get quote for more pages

109. **TO DISCUSS ANY ITEMS NOT BEING FINANCIALLY SUPPORTED BY CCBC**

There were no items to discuss at this particular meeting.

110. **TO DISCUSS ISSUE REGARDING OVERGROWN TREES AT Y FELIN FFRWD**

The Chairman reported that CCBC officers had agreed to a meeting to discuss this further. Cllr Mrs M E Sargent said that she would chase this up. The outcome would be reported at a later date.

RESOLVED – Cllr Mrs M E Sargent to chase up meeting

111. **REPORT BY CHAIRMAN OF POLICE & CRIME COMMISSIONER'S SEMINAR**

Cllr S Skivens reported on the engagement event. It was recognised that PACT meetings were not working in many areas and this would be looked at. The Clerk was asked if she would find out if there was a Crime Panel in the area.

RESOLVED – Clerk to find out if there was a Crime Panel in the area

112. **TO DISCUSS IDEAS FOR COMMUNITY INFRASTRUCTURE LEVY (CIL)**

The Clerk asked if anyone had any ideas for the CIL. This item was discussed and nothing came to mind at present, especially since there was no indication of how much income the levy might generate in the future. This item would be discussed when a levy occurred in the future.

RESOLVED – Clerk to inform CCBC that the item would be discussed when the need arose

113. **COMMUNITY COUNCILLOR CASUAL VACANCY**

The Clerk informed Councillors that, due to the resignation of Cllr Ms Sian Williams, due to work commitments, the notice of casual vacancy had now been advertised in the ward and also on the Community Council's website and the closing date for requesting an election was Thursday, 4<sup>th</sup> December. If no such request by 10 elected voters was received by this date, the Community Council would be able to co-opt someone.

With regards to Cllr Reg Phillips, who, unfortunately was now in a nursing home, Cllr Slarke agreed to visit Cllr Phillips to ask if he intended to stand down as Community Councillor. Cllr Slarke would then report back to the Clerk with regards to possible casual vacancy notice.

RESOLVED – Cllr Slarke to report back to Clerk

114. **YOUTH AMBASSADOR**

The Clerk reported that she was still chasing the secondary schools for nominations. Cllr S Skivens asked if anyone would like to sit on the Youth Ambassador Panel. Cllr H R Davies, although not present at this meeting, had shown an interest in being on the panel. Cllr Skivens also said that it might be a good idea to ask Caerphilly CCBC's Youth Champion to also sit on the panel. Councillors felt that Cllr Skivens, Cllr Davies and the Youth Champion would be sufficient numbers on the panel.

RESOLVED – Noted

115. **COMMUNITY CHRISTMAS CONCERT AND SANTA'S VISIT**

Arrangements for the Community Christmas Concert and Santa's visit were in hand. Cllr S Skivens asked for help from Councillors on both days. The Clerk would arrange a sub-committee meeting the following week to tie up any loose ends.

RESOLVED – Noted

116. **CIVIC AWARDS**

Three more nominations had been received from Cllr S Skivens, as he was not present at the last meeting. Councillors agreed to add the three to the list of this year's recipients.

RESOLVED – Noted

117. **ACKNOWLEDGEMENT OF DONATIONS**

No acknowledgments had been received this month.

118. **DONATIONS**

a) **Trecenydd Community Centre – children's party**

RESOLVED – in the interest of benefit to the community that a donation of £200 be approved;

b) **Second Caerphilly Scout Group**

RESOLVED – in the interest of benefit to the community that a donation of £100 be approved;

c) **Llamau – Caerphilly Team**

RESOLVED – in the interest of benefit to the community that a donation of £100 be approved;

d) **Montgomeryshire and the Marches National Eisteddfod**

RESOLVED – in the interest of benefit to the community that a donation of £100 be approved.

119. **APPROVAL OF PAYMENTS FOR NOVEMBER 2014**

The following payments were approved by the Council :

- (a) Clerk's salary – November 2014;
- (b) Clerk's expenses – November 2014;
- (c) Inland Revenue – November 2014;
- (d) Members' expenses – November 2014;
- (e) Newsletter – printing - £1,260;
- (f) Newsletter – delivery - £500;
- (g) One Voice Wales – Clerk's course - £30;
- (h) Penyrheol Community Centre – room bookings - £100;
- (i) County Borough Supplies – stationery/paper - £64.60.

Approval was also given to the Clerk to conduct business over the Christmas recess period.

Councillors were also informed that the Clerk had been paid £208.05 (minus tax and NI) for back payment of a raise which had been given to Community Council Clerks in April 2013. Cllr Mrs M E Sargent asked the Clerk to find out how much it would cost to join One Voice Wales so that this didn't happen again and that the Clerk would be kept informed of matters such as this.

RESOLVED – Clerk to contact One Voice Wales and report back to next meeting

120. **ITEMS TO BE DISCUSSED AT NEXT MEETING**

There were no items to be discussed at next meeting.

121. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 15<sup>th</sup> January 2015 at Penyrheol Community Centre. The meeting would be preceded by the Finance Sub-Committee at 6.30 pm.

**PLEASE NOTE**

Should there be any queries relating to these minutes would Members kindly contact the Clerk.