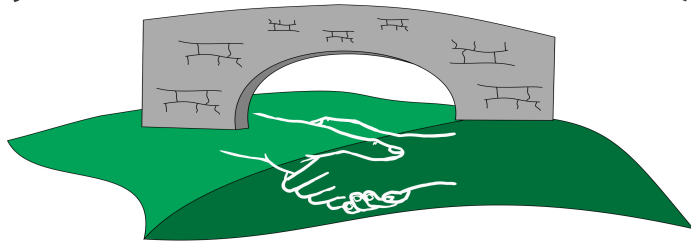


Risca East Community Council



...working with you

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Minutes of the meeting of Risca East Community Council held on 15th September 2016.

412. To sign the register and to receive apologies.

412.1. Community Councillors present: Arianna Passmore, John Blackburn, Rob Derraven, Cliff Edwards, Shirley Hobbs, Mary Coles and Maureen Jenkins.

412.2. Apologies were received from Matthew Farrell and Nigel George.

413. To receive a report from the Police.

413.1. No Police officer was present.

414. To receive representations from members of the public.

414.1. The two ladies, who had previously attended the Council meetings regarding the problem with the playing of football in the car park and on the street near the top shops on Elm Drive, attended the meeting to establish the progress in getting "No Ball Games" signs erected. The Clerk explained that he had not yet got in contact with representatives of Caerphilly County Borough Council to arrange the installation of the signs. Members of the Community Council said that it needed to be sorted out as soon as possible. It was further agreed that the Clerk write to the Police requesting that they visit the area more often to try and discourage the playing of football in the car park and on the street.

414.2. The Chair welcomed Mike Halford from HCPT to the meeting. Mike told the meeting of the latest trip to Lourdes and the two young people who had been funded due to the Community Council's previous donation. He said that there were two new youngsters whom the organisation felt would benefit from a trip to Lourdes. After a brief discussion, the Council agreed to donate £1,500 to fund the two youngsters. It was further agreed to donate £500 to help toward the cost a carer travelling with them.

415. The minutes of the previous meeting held on 21st July 2016 were **agreed**.

416. Matters Arising

416.1. It was agreed to invite Jason Vassel from Twmbarlwm AFC to a future meeting to give the Council a report on the football teams progress

417. To receive the Clerk's Report

417.1. The Clerk reported that the External Auditors, BDO had decided to amend the Accounts for 2015/16 for the following reasons:-

- The accounts should have been prepared on receipts and payments basis. This had resulted in amendments to boxes 3, 7, 8 and 11 of the annual return which also resulted in the year-end balance being altered to £35,821
- The Auditors had drawn to the attention of the Council the budgetary process, the risk assessment and the appointment of Internal Auditor. The Clerk provided full copies of the three items for members to read.
- The Council **agreed** to accept the Auditors report and the Chair and Clerk signed the amended accounts.

417.2. The Clerk provided the financial statement as at 15th September 2016 which showed a total spend of £10,838.12 with income of £24,717.50. The bank balance was £49,700.67.

417.3. The financial statement included budget monitoring information which showed projected variations on the following items:-

- Clerk's Salary - £38 – 1% salary increase agreed nationally
- Notice Boards - £145 increase – maintenance work carried out
- Ty Sign SRIC Project - £5,000 increase – not originally included in the budget
- Christmas Decorations - £2,600 increase – purchase of new illuminations and installation of power sockets
- Poppy Planting - £377.93 increase – should have been paid in 2015/16
- Music Festival - £2,000 underspend – did not go ahead
- The Council noted the Clerk's report and **agreed** the variations to the original budget.

418. The Clerk's schedule of correspondence was received and the actions **agreed**.

- Item 418.3 Quotation from Elsbury Plant for supply and erection of Christmas decorations. The Clerk explained that as the result of a site visit to the Church it was felt that fixing of Christmas decorations to the side of the building was not feasible. The Clerk spoke to the Chair who agreed that a quotation should be sought for the supply and erection of Christmas decorations on street lighting columns outside the two groups of shops on Elm Drive. The quotation was for £3,008.00 which excluded the cost of delivery, the installation of lighting sockets & timers and also the energy supply. The actions of the Clerk and Chair were **agreed** and the quotation was **accepted**.
- Item 418.4 St David's Youth and Community Action Programme. Cllr Shirley Hobbs declared an interest and left the meeting. The Clerk reminded the meeting that the Council had previously agreed to pay for the costs of room hire for a year and also had purchased games for the Programme. It was **agreed** that the Clerk request a statement of income and expenditure from the Programme so that the Council could assess its level of funding. Cllr Hobbs was invited to re-join the meeting.
- Item 418.8 Risca United AFC – Cllr Rob Derraven declared an interest and left the meeting. The Football team had completed the Council's funding application form as requested. It was noted that approximately 10% of the club's membership resided within the Community Council area. It was **agreed** to give a grant of £1,600 which represented 10% of the estimated costs provided by the football club.
- Item 418.10 Risca East Play and Learn Community Group - Cllr Rob Derraven declared an interest and left the meeting. The organization outlined the work to date and the planned expenditure on the creation of a new skate board park. The Community Council had previously expressed its support for such a project and had ensured that sufficient funds were available to help toward the cost of the creation of the new skate park. It was **agreed** that an initial donation of £15,000 be granted. The Council further agreed to consider further help with funding in the new financial year 2017/18. Cllr Derraven was invited to re-join the meeting.

419. To receive a report from Councillor Nigel George.

419.1. Councillor George has previously sent his apologies for not being able to attend the meeting

420. Local Issues

420.1. Ty Sign Ward – Cllr Shirley Hobbs reported that the paved area outside the Elm Drive shops needed weeding and paving bricks were missing.

420.2. Pontymister Upper Ward – nothing to report.

420.3. Trenewydd Ward – Cllr Cliff Edwards raised the forthcoming joint meeting with Risca Town Council. He said that Cllr Dupree of Risca Town Council would not be well enough to continue with the joint organizing of the Armistice Service and he was requesting help with organizing the service.

421. To consider Planning Applications

421.1. 16/0542/FULL – 55 Foundry Road, Pontymister – Erect two storey side extension

421.2. 16/0619/FULL – 148 Elm Drive, Ty Sign – Provide a double car hard standing in front garden

Signed.....Chairman 20th October 2016