

BARGOED TOWN COUNCIL

Mrs Laura Tams B.A (Hons)

Town Clerk

The Town Hall

Bargoed Police Station

Hanbury Road

Bargoed

CF81 8XF



To the Mayor and Members of
Bargoed Town Council.

11th May 2017

Dear Councillor,

The Annual General Meeting of the council will be held at **6.00pm on Wednesday 17th May 2017**
at the Bargoed Town Hall.

Yours faithfully,

Mrs Laura Tams
Town Clerk,
for and on behalf of the Mayor.

AGM A G E N D A

1. To receive apologies for absence.
2. Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.
3. Minutes of the last AGM
4. Election of Officers for ensuring year 2017-18
 - 4.1 Mayor
 - 4.11 For the Mayor to sign a declaration of acceptance offer
 - 4.12 Mayor presentation and Regalia
 - 4.13 To consider amount of Mayors allowance

- 4.2 Deputy Mayor
- 4.3 Leader
- 4.4 Deputy Leader

- 5. To review and adoption of Standing Orders and Financial Regulation
- 6. To review and adoption Risk Assessment
- 7. To accept the members Code of Conduct and note any interests.
- 8. Election of members to serve outside bodies
 - 8.1 School Governing bodies -
None due.
 - 8.2 Employee Disciplinary Committee (3)
Employee Appeals Committee (3)
Community Councils Liaison Sub Committee CCBC (quarterly meetings) (1)
Town & Community Councils Liaison Committee (quarterly meetings) (2)
Bargoed Crime Prevention Panel. (2)
Bargoed Town Centre Management Group. (2)
- 9. To agree dates of council meetings for the coming year.
- 10. To receive Financial Statement for year ending 31st March 2016.(copy attached)
- 11. Appointment of Internal auditor

N.B.

Any Member of the Public who wishes to raise any issue on any item of this agenda must give the Clerk 3 day's written notice prior to the meeting stating the item number and the detail of their enquiry.

BARGOED TOWN COUNCIL

CYNGOR TREF BARGOD

Annual General Meeting

MINUTES,

11th May 2016

PRESENT Councillors S Horton, R Walker, A Higgs, J Bissex, D Price, V Stephens. H
COUNCILLORS Llewellyn, L Harding, T Davies, D Morgan.

IN ATTENDANCE:- Mrs. Laura Tams, Town Clerk

CHAIRMAN (MAYOR):- Cllr DT Davies

1. To receive apologies for absence.

Apologies received from Councillors A Collis, S Davies, S Hamer-Thomas.

2. Declaration of Interest or dispensations on any items(s).

No declarations were made.

3. Minutes of the last AGM

Were accepted as a true record of proceedings.

4. Elections of Officers for ensuring year 2016-17

4.1 Mayor

RESOLVED: Councillor DT Davies is elected Mayor of Bargoed Town.

4.11 Mayor presentation and Regalia

Councillor H Llewellyn (past Mayor) presented the Chain of Office of the authority to Councillor DT Davies Mayor of Bargoed Town Council, in the absence of Cllr S Hamer-Thomas.

Mayor, welcomed Councillors and Clerk to the Council. Chosen charity to be confirmed.

4.12 To consider amount of mayors allowance

£1000 agreed.

4.14 Deputy Mayor

Councillor DT Davies requested nominations for Deputy Mayor. Councillor S Horton was nominated and seconded.

RESOLVED: Councillor S Horton is elected as Deputy Mayor for Bargoed Town Council for the ensuring year.

4.15 Leader

The Mayor asked for nominations and Councillor V Stephens was nominated and seconded.

RESOLVED: Councillor V Stephens is the Leader of the Town Council for the ensuring year.

4.16 Deputy Leader

The Mayor asked for nominations and Councillor L Harding was nominated and seconded.

RESOLVED: Councillor L Harding is the Deputy Leader of the Town Council for the ensuring year.

5. Election of members to serve outside bodies

5.1 School Governing bodies –

RESOLVED: To remain unchanged.

- 5.2 Employee Disciplinary Committee** - Councillors V Stephens, A Higgs and Mayor.
Employee Appeals Committee – Councillors S Davies, DT Davies and D Morgan.
Events Committee – all members. Councillor V Stephens Chair.
Community Councils Liaison Sub Committee CCBC – Councillor H Llewellyn (Substitute Councillor D Morgan)
Town & Community Councils Liaison Committee – Councillors H Llewellyn.
Gilfach Fargod Community Centre Management Committee – Councillor D Morgan and Councillor S Hamer-Thomas.
Bargoed Sub division Crime Prevention panel – Councillors H Llewellyn and V Stephens.
Bargoed Town Centre Management Group – Councillors H Llewellyn, A Collis, D Morgan and V Stephens. (subs J Bissex, S Hamer-Thomas and S Davies).
Greater Bargoed Partnership – Councillors H Llewellyn, D Morgan, S Horton and S Davies.
Audit and Finance Committee - Councillors H Llewellyn (Chair), A Collis, S Davies, DT Davies, D Morgan and Clerk

RESOLVED – As above. If elected Councillor is unable to make a meeting they are responsible for contacting their substitute. Outside bodies to be informed accordingly.

6. To adopt Standing Orders and Financial regulations

RESOLVED: Adopted

7. To adopt Risk Assessment

RESOLVED: Adopted

8. To receive Financial Statement for year ending 31st March 2016.

RESOLVED: Received and approved members thanked the Clerk.

9. Appointment of Auditor

RESOLVED: Mr Peter Morgan be reappointed.

Signed S. Horton

17/5/17