



# BARGOED TOWN COUNCIL

Mrs Laura Tams B.A (Hons)  
Town Clerk  
The Town Hall  
Bargoed Police Station  
Hanbury Road  
Bargoed  
CF81 8XF



Tel : 01443 830184 (Wednesdays 10am ~ 4pm)

E-mail : [bargoedtc@btinternet.com](mailto:bargoedtc@btinternet.com)

Visit us at : [bargoedtc.org.uk](http://bargoedtc.org.uk)

To the Mayor and Members of  
Bargoed Town Council.

26<sup>th</sup> October 2016

Dear Councillor,

The next meeting of the council will be held at 6.00pm on Wednesday 2nd November at the Town Hall.

Yours faithfully,

A handwritten signature in blue ink that reads 'Laura Tams'.

Laura Tams  
Town Clerk,  
for and on behalf of the Mayor.

## AGENDA – Council

1. To receive apologies.
2. Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.
3. Police report
4. To consider the minutes of the last Council Meeting and whether to approve as an accurate record of the proceedings
5. Matters arising from the minutes

6. **Mayors Business**
7. **Leaders Report**
8. **Matters reported for decision**
  - 8.1 To consider grant applications
  - 8.2 To receive planning notifications
  - 8.3 To receive correspondence
  - 8.4 To approve payments
9. **To receive matters arising from the Clerk**
  - Kidney Wales Walk 2017
10. **Events**
11. **Town and Community Council Liaison Meeting.**
12. **Unlicensed Taxis in the Town Centre**
13. **AOB at the discretion of the Mayor.**
14. **Date of next meeting – 7<sup>th</sup> December 2016**

**N.B.**

**Any Member of the Public who wishes to raise any issue must give the Clerk 3 day's written notice prior to the meeting stating the detail of their enquiry.**

**BARGOED TOWN COUNCIL**

**CYNGOR TREF BARGOD**

**General Meeting**

**MINUTES,**

**5<sup>th</sup> October 2016**

---

**PRESENT COUNCILLORS** Councillors J Bissex , H Llewellyn, DT Davies, S Hamer-Thomas, D Morgan, V Stephens, S Horton, A Collis, D Price.

**IN ATTENDANCE:-** Mrs Laura Tams, Town Clerk and Inspector Muirhead.

**CHAIR PERSON (MAYOR):-** Councillor DT Davies

**1. To receive apologies for absence.**

Apologies received from Cllrs L Harding, R Walker, S Davies and Alan Higgs.

**2. Declaration of Interest or dispensations on any items(s).**

Cllr D Morgan declared an interest in Young @ Hearts, Greater Bargoed Partnership, Tarragan and Gilfach Community Centre.

Cllr S Hamer-Thomas declared an interest in Greater Bargoed Partnership and Friends of Greater Bargoed.

Cllr D T Davies declared an interest in Planning application at East View, TARRAGON and Greater Bargoed Partnership.

**3. Police Report**

Inspector Muirhead reported that overall crime figures are slightly inflated, although Anti-Social Behaviour levels are low.

Parking throughout the town is still an issue and will remain a priority.

Unlicensed Taxi's within the Town are still a problem, arrest relating to this has recently taken place and it is hoped this will act as a warning to others.

The Chair asked if the Inspector would remind all staff that the gate to the side of the Town Hall is to remain locked at all time.

Members thanked the Inspector for his time and he left the meeting.

**4. To consider the minutes from the last council meeting and whether to approve as an accurate record of the proceedings.**

Approved as an accurate record.

**5. To welcome Steve from Elsbury, re – Christmas lighting**

Members approved expenditure for new lighting through Town and the purchase of 2 Christmas trees. **RESOLVED:** Clerk to place order and confirm delivery date due to non-attendance of Steve.

**6. Matters arising from the minutes**

(8.2) Clerk has received confirmation from CCBC of council's comments in relation to the planning application at East View, the matter has been differed to allow greater time for collecting additional information. It is understood that this will go to planning on November 9<sup>th</sup>.

(8.3) Task and Finish Group reviewing highway owned council car parks. A meeting will take place at CCBC on October 27<sup>th</sup> **RESOLVED:** Cllr H Llewellyn nominated to speak on behalf of council at this meeting.

**7. Mayors Business**

No report.

**8. Leaders Report**

Leader V Stephens gave the following report.

Attended the Town Centre Management meeting earlier today.

Visited (with the Mayor) Ken from "Stars" business who has now retired. Thanks were extended to council.

Cllr A Higgs wished a speedy recovery. **RESOLVED:** a card and small gift to be sent from council.

Attended the opening of "Square Royal".

**9. Matters reported for decision.**

**9.1 To receive Grant Applications**

<b>Group</b>	<b>Unique number</b>	<b>For</b>	<b>Amount</b>	<b>Last Grant</b>	<b>Current balance</b>
Oakland Hall Allotments	011016	6ft x 1ft Timber kickboards (edging for paths)	£300	Not within year	£1,247.01

**RESOLVED:** 011016 £300 approved.

**9.2 To consider planning notifications**

**Case Ref. 16/0792/FULL Site Area: 210m<sup>2</sup>**

**Location: 16 Marsh Court Aberbargoed Bargoed CF81 9BF**

**Proposal:** Convert integral garage into play room and provide additional parking space

**Applicant:** Mr & Mrs S Penfold 16 Marsh Court Aberbargoed CF81 9BF

**Agent: Case Officer:** Miss E Rowley 01495 235271 rowlee@caerphilly.gov.uk  
**Ward:** Aberbargoed Map  
**Ref:**315907 (E) 199408 (N) **Target Date:** 03.11.2016  
**Community Council:** Bargoed Town Council **Expected**  
**Decision Level:** Delegated

**RESOLVED:** NOTED.

### **9.3 To receive correspondence**

1. GAVO – Advert for Community Group Worker vacancy
2. Valleys Fire Rescue and medical – Business offers fire and medical crews for events, based within Bargoed.
3. Helen Simmons, CCBC – Town Council Motif (Clerk to advise members)
4. Liz Lucas, CCBC – Email received concerning the operating hours of Customer First Centre within Bargoed Library, meetings are now taking place with Officers and further information will be offered to council once available.

**RESOLVED:** Noted 1 and 2. 3 – Council agreed to expenditure of repair and daffodil bulbs.

### **9.4 To receive financial update**

The Clerk distributed a financial update of income and expenditure within individual headings. Total expenditure to date is £34,590.94. The Clerk advised members of expenditure within each heading and reminded council of the balances to date.

**RESOLVED:** Clerk thanked for the information, members are satisfied with expenditure to date. Clerk to report of members allowances at next meeting.

### **10. To receive matters arising from the Clerk.**

Clerk informed members that the audit for 2015-2016 had now been finalised with the following observations from the external auditor and councils way forward:-

1. No Engagement letter with internal Auditor. **RESOLVED** – Letter of engagement will be sent to the appointed auditor next year and will include all expectations.
2. Budget – The budget statement did not take into account the high levels in reserves. **RESOLVED:** Consideration of the level of reserves will be made accordingly moving forward.
3. Internal audit recommendations – Must implement recommendations **RESOLVED;** Council has noted all recommendations and will address those concerns.
4. Budget Monitoring not present in minutes. **RESOLVED** – Clerk with report quarterly to council on budget to date and will evidence this within the minutes.
5. Approval of annual return – Council have omitted minute reference and

date. **RESOLVED** – Council will ensure that all relevant boxes are complete prior to submission.

6. Annual return completed in pencil – **RESOLVED**: Council will complete return in pen.

Clerk requested council's permission to seek approval from Gwent Police to place an external metal storage container for use by the council. **RESOLVED**: Council agreed in principle subject to cost. Clerk to advise further at future meeting.

**11. Town and Community Council Joint Liaison Committee**

Unfortunately these meetings now clash with council meeting so as such no update available.

**12. Events**

Open Air Cinema will take place this Friday. Commencing at 7pm. Council has approved expenditure for sweets and use of the Church hall toilets.

Firework display – Friday 4<sup>th</sup> November starting at 6.30pm. Classic Catering will be on site and an ice cream van. There will be 4 rides / activists all free of charge to the public. Clerk to forward email concerning request for Car park closure to Cllr D Price. **RESOLVED**: Expenditure approved for paid Stewards for this event.

CCBC Christmas Market on 26<sup>th</sup> November throughout Town. **RESOLVED**: Clerk to express concern on cost of "Stalls" at this event.


Ice-rink – 14<sup>th</sup> – 18<sup>th</sup> December, 10am – 7pm, £3 per person. **RESOLVED**: Town Council Grotto will operate on Saturday 17<sup>th</sup> and Sunday 18<sup>th</sup> December, 11am – 4pm. Grotto will be free of charge. Expenditure for selection boxes and banner approved as well as payment for "Santa".

**13. Any other business raised by the members**

None.

**14. Date of next meeting**

2<sup>nd</sup> November 2016.

  
3. 11. 2016