



# BARGOED TOWN COUNCIL

Mr Matthew Tams  
Town Clerk  
The Town Hall  
Bargoed Police Station  
Hanbury Road  
Bargoed  
CF81 8XF



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To the Mayor and Members of  
Bargoed Town Council.

31<sup>st</sup> May 2018

Dear Councillor,

The next meeting of the council will be held at **6.00pm on Wednesday 6<sup>th</sup> June 2018** at the Town Hall.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'M Tams'.

Matthew Tams  
Town Clerk,  
for and on behalf of the Mayor.

## AGENDA

1. **To receive apologies.**
2. **Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.**
3. **Police report**
4. **To welcome Anna Lewis, Environmental Officer, CCBC**
5. **To consider the minutes of the last Council Meeting and whether to approve as an accurate record of the proceedings**
6. **Matters arising from the minutes**

7. **Mayors Business**
8. **Leaders Report**
9. **Matters reported for decision**
  - 9.1 To consider grant applications
  - 9.2 To receive planning notifications
  - 9.3 To receive correspondence
  - 9.4 To receive financial update
10. **To receive matters arising from the Clerk**
  - 10.1 Request from CCBC re: Armed Forces Day
  - 10.2 ICO Fee £40 renewal
11. **Events**
12. **Hanging Baskets**
13. **Approval of AGM Minutes**
14. **To approve Annual Return for the Year Ending 31<sup>st</sup> March 2018.**
15. **AOB at the discretion of the Mayor.**
16. **Date of next meeting – 4<sup>th</sup> July 2018**

**N.B.**

**Any Member of the Public who wishes to raise any issue must give the Clerk 3 day's written notice prior to the meeting stating the detail of their enquiry.**

# **BARGOED TOWN COUNCIL**

## **CYNGOR TREF BARGOD**

### **General Meeting**

#### **MINUTES,**

**2<sup>nd</sup> May 2018**

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PRESENT Councillors J Bissex , H Llewellyn, R Carroll,  
COUNCILLORS L Harding, S Hamer-Thomas, S Horton, A Collis, D Morgan,  
V Stephens, A Higgs, D Price, J Halvey.

IN ATTENDANCE:- Mrs Laura Tams, Town Clerk

CHAIRMAN  
(MAYOR):- Councillor A. Higgs

**1. To receive apologies for absence.**

No apologies received, all Councillors present.

**2. Declaration of Interest or dispensations on any items(s).**

Cllr D Morgan declared an interest in Young @ Hearts, Greater Bargoed Partnership, Tarragan and Gilfach Community Centre.

Cllr S Hamer-Thomas declared an interest in Greater Bargoed Partnership, Friends of Greater Bargoed and co-option vacancy.

Cllr A Higgs declared an interest in Planning.

Cllr S Horton declared an interest in co-option vacancy.

Cllr D Price declared an interest in Greater Bargoed Partnership and Tarragan

Cllr A. Collis declared an interest in Education for Life Scrutiny Committee and Voluntary Sector Committee

Cllr R. Carroll declared an interest in Tarragan and all Allotments in the Greater Bargoed Area

**3. Police Report**

No Police presence. RESOLVED: Clerk to contact Inspector to request attendance at future meetings.

**4. To consider the minutes from the last council meeting and whether to approve as an accurate record of the proceedings.**

Approved as an accurate record.

### **Matters arising from the minutes**

5. Councillor Howard Llewellyn met with Monster Films with potential to use the Town Hall as a film set. On arrival the company were somewhat disappointed with the lack of original features contained within the building, assuming that as it was the old court building and it would have kept many of its original court appearance. Therefore no request for use of the hall was requested.

### **6. Mayors Business**

Mayor A. Higgs gave the following report –

Announced that Bargoed YMCA Under 15's to be his chosen charity for his presiding term.

### **7. Leaders Report**

Leader V Stephens gave the following report.

Senior Citizen Party - Thanks were extended to all members who assisted at the event. Feedback from those in attendance was positive. Agreed to seek alternative entertainment for next year to keep event fresh. Members felt that they worked well as a team and that the event was a huge success.

RESOLVED- Clerk to extend thanks to Gilfach Workmen's Hall and Three Angels Catering.

### **8. Matters reported for decision**

#### **8.1. To consider Grant applications**

No group applications have been received. However a letter requesting funds from a Mr S Davies for sponsorship linked to Armed Forces Day received. RESOLVED: Council cannot fund individuals, but agreed to supply a remembrance wreath to be presented on the day.

#### **8.2. To receive Planning notifications**

Reference 18/0329/TPO

Reference 18/0278/COU

**RESOLVED** Cllr A Higgs declared an interest and left the meeting. No objections or concerns to either application.

#### **8.3. To receive correspondence**

1. Mr Haddock, Rhymney Valley Young at Hearts-a letter of sincere thanks to Council for their donation.
2. Anna Lewis, Environmental Officer, CCBC – Request to attend the next council meeting to discuss WHQS Environmental Improvement Programme within the area.
3. Colin Doyle, Bargoed Sea Anglers – National Clean-up day event on Saturday 12<sup>th</sup> May, 10am on Bargoed Common. All Councillors are invited to attend.

RESOLVED: Noted. Anna Lewis to be invited to attend the next meeting.

#### **8.4 To approve payments and receive financial update for the year 2017-2018**

All payments approved. The Clerk presented members with a year-end income and expenditure sheet. Balances to carry forward into 2018-2019 are £18,806.78. The clerk reminded members that expenditure in this financial year had been considerably more than income and advised that council are watchful of any expenditure for the coming year that has not been allocated. Clerk informed members that the allocated income for the year is £66,096 and expenditure is £79,013.92. It was noted however, that £14,000 for this year's firework display had been from balances and already paid prior to year-end; therefore actual expenditure assigned for 2018-2019 is £65,013.92.

It was agreed to pay all OAP committees within the Greater Bargoed area £100 from April 2019.

#### **9. To receive matters arising from the clerk**

##### 9.1 Meeting dates

The Clerk circulated meeting dates for the next year. RESOLVED: All meetings will be the first Wednesday of each month with summer recess in August and January 2019 will be the second Wednesday due to bank holiday.

##### 9.2 Staffing

It was agreed to bring the Clerks salary in line with NJC pay, and an increase of 0.47p per month was agreed.

The clerk confirmed a start date for Mr Tams as 6<sup>th</sup> May 2018. She thanked council for their agreeance to allow a career break for herself. Confirmed that Mr Tams will be on a temporary contract until 6<sup>th</sup> April 2019, 19 hours per week and attend the office every Wednesday.

##### 9.3 Audit 2017 – 2018

The Clerk confirmed that the internal auditor would be attending the office on Wednesday 23<sup>rd</sup> May.

##### 9.4 Memorial Bench

Expenditure approved for £1000 for the replacement bench.

9.5 Christmas Tree Park Estate - Expenditure for a real Christmas tree at the Park Estate was approved pending a suitable place is agreed. RESOLVED: A meeting with all concerned parties to be arranged.

##### 9.6 AOB definition

The clerk reminded members that any items discussed in AOB cannot be actioned and must be placed on the agenda for the next meeting. AOB is for information sharing only.

##### 9.7 GDPR

The Clerk reminded members of the GDPR regulation that applies from 25<sup>th</sup> May 2018. Many of the GDPR's main concepts and principles are much the same as those in the current Data Protection Act (DPA). The council is currently complying with the DPA and therefore its approach under this compliance will be valid, council is registered with the Information Commissioners Office (ICO). The Clerk is awaiting further guidance from CCBC, One Voice Wales and the Society of Local Council Clerks on this matter. Members were reminded of the importance of communicating private information and consent.

## **10. Events**

10.1 CCBC – request for £2000 for Christmas Event

10.2 Armed Forces Day – request from CCBC to cover the expenditure of refreshments. RESOLVED: Clerk to ascertain cost of this, and to offer the Town Hall as a base.

## **11. Budget approval for 2018-2019**

The Clerk circulated a budget proposal for the current year. RESOLVED: Confirmed estimated expenditure for 2018-2019.

## **12. Insurance**

The Clerk confirmed that insurance had been sourced from WPS at a cost of £1404.39 (£168.53 insurance premium tax) for the year. RESOLVED: Council approved this expenditure.

## **13. Town and Community Council Liaison Meeting**

No meeting has taken place.

## **14. Co-option to vacancy on council (Bargoed Ward)**

Councillors S Hamer-Thomas and S Horton left the Town Hall and played no part in this agenda item.

The Clerk confirmed that she had received 3 nominations for the Bargoed Vacancy; all three were rule compliant, therefore each nomination was read out in alphabetical order. A secret paper ballot then took place, the Clerk then counted all ballot papers. RESOLVED: Rebecca Horton is co-opted onto the council for the Bargoed Ward.

## **15. Any other business raised by the members**

The possibility of a travelling fairground over the summer was discussed. RESOLVED: Clerk to make contact with supplier and feedback to council at next meeting.

## **16. Date of next meeting**

6<sup>th</sup> June 2018.

Signed ..... Mayor

# Agenda Item 9

## Bargoed Town Council

### Matters reported for decision – 6<sup>th</sup> June 2018

- Agenda Item 9.1

#### Grant Applications

Group	Unique number	For	Amount	Last Grant	Current balance
St Margaret's Flower Group	010618	To purchase equipment.	£300	June 2017	£486.20 (for tutor fees and heating/ lighting)
Bargoed Bowls Club	020618	To purchase equipment.	£300	NA	£232.07

- Agenda Item 9.2

#### Planning notifications

- **Erect first floor extension on existing ground floor extension to the rear and a detached garage**

8 Mount Pleasant Street Aberbargoed Bargoed CF81 9BY

Ref. No: 18/0417/FULL | Received: Tue 08 May 2018 | Validated: Tue 08 May 2018 | Status: Awaiting decision

- Erect part two storey, part single storey rear extension

72 Church Street Aberbargoed Bargoed CF81 9FF

Ref. No: 18/0407/FULL | Received: Thu 03 May 2018 | Validated: Mon 14 May 2018 | Status:  
Awaiting decision

- Agenda item 9.3

#### Correspondence

None to date.

- Agenda item 9.4

#### Payments

To be presented at council.